

GREAT HORKESLEY PARISH COUNCIL

Dear Councillors,

You are hereby summonsed to attend a meeting of Great Horkesley Parish Council on **Tuesday 14th July 2026 at 7.30pm**, which will be held in Great Horkesley New Village Hall, for the purpose of transacting the business as set out in the Agenda below.

Members of the public and press are welcome to attend. Please contact the Clerk prior to the meeting if you wish to participate in the Public Open Forum.



Teri Duckworth – Parish Clerk & RFO

AGENDA

26/037 Chairman's Welcome

26/038 Apologies and Reasons for Absence

To receive apologies from absent members and approve those considered acceptable.

26/039 Declaration of Interests

To receive any declarations of interest, whether registered or not, in respect of any item of business on this agenda. Where a disclosable pecuniary interest or a prejudicial non-disclosable pecuniary interest has been declared, the member must withdraw from the meeting while the item is discussed and decided.

26/040 Minutes of Previous Meeting

To approve and sign the minutes of the Parish Council Meeting held on 16th June 2026 as a true and accurate record.

26/041 Have Your Say – Public Open Forum

Members of the public wishing to speak should notify the Clerk prior to the meeting. Unless the Chairman rules otherwise, three minutes will be allowed per person, with an overall maximum of 15 minutes allowed for this item.

26/042 Reports from Members and Officers of Other Authorities

To receive reports and updates from Colchester City and Essex County Councillors, if present, and from Parish Councillors in respect of their allocated responsibility.

Colchester City Council Rural North members: Cllrs Laws, Rowe and Sunnucks

Essex County Council Constable Division member: Cllr Naylor

26/043 Finance

- (a) To note the Statement of Accounts as at 30th June 2026, and a member that is not a bank signatory check and sign that balances reconcile with those on the June bank statements and carry out a spot check of the bank reconciliation.
- (b) To approve the June payments lists in accordance with the 2026/27 Budget.
- (c) To note the draft minutes from the Finance Committee meeting held on 6th July 2026 and that the 1st Quarter accounts for the 2026/27 financial year were reviewed and approved by the Finance Committee.
- (d) To agree any recommendations from the Finance Committee.

26/044 Planning

- (a) To discuss and agree any representation to be made to the Planning Authority regarding the following Planning Application:

261114	97 Keelers Way <i>Proposed single storey side extension</i>	(expires 15/07/26)
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260841	The Cedars, The Causeway <i>Installation of ground mounted solar panels and shipping container</i>	(expires 30/07/26)
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- (b) To note the draft minutes from the Planning & Highways Committee meeting held on 29th June 2026.
- (c) In respect of the new Scout HQ:
 - i. To note the Offer Notice received and confirm the Council's intention to become the freeholder of the new Scout Hut HQ to be provided under the S106 Agreement between Hopkins Homes and Colchester City Council.
 - ii. To delegate to the Finance Committee the power to take all steps necessary to agree with 1st Great Horkesley Scouts, or their proxy, the terms of a long lease at a peppercorn rent under which the Scouts will occupy, maintain and operate the Scout HQ, including for the benefit of Great Horkesley Guides and the wider community in Great Horkesley.
 - iii. That the lease should include a provision such that if for the time being the Scout Association ceases to be active in Great Horkesley, the power to occupy, maintain and operate the Scout HQ shall revert to the Council.
 - iv. To reserve to itself the power to decide that the terms of the lease are acceptable.
- (d) To receive reports of any new urgent Planning matters.

26/045 Highways

- (a) To receive a report on the A134 speed limit change between Great Horkesley and Chesterwell and agree further action.
- (b) To receive reports of any new urgent Highways matters.

26/046 Village Hall

- (a) To note that the Assistant Clerk is attending a conference session on Martyn's Law on Thursday 16th July.
- (b) To agree to accept a quote of £71.94 +VAT from Safe I.S. for the annual fire extinguisher service.
- (c) To receive reports of any new urgent matters regarding the Village Hall.

26/047 Jubilee Green & Public Spaces

- (a) To receive an update on the transfer of ownership of the Jubilee Village Green and agree further action.
- (b) To note correspondence from a resident regarding a footbridge on the land behind Spartan Close, and agree any action.
- (c) To receive reports of any other urgent matters regarding public spaces.

26/048 Policies & Procedures

- (a) To review and approve the Standing Orders.
- (b) To review and approve the Councillor Code of Conduct.
- (c) To review and approve the Scheme of Delegation.
- (d) To review and approve the Complaints Procedure.

26/049 Clerk's Report

To note the Clerk's report to date, including a list of resolutions agreed at earlier Parish Council meetings and any progress to date.

26/050 Village Warden

To note the Village Warden's report to date.

26/051 Parish Communication & Social Media

To agree which important points from the meeting should be communicated to residents.

26/052 Date of Next Meeting

To confirm that the next meeting of the Parish Council will be on Tuesday 15th September 2026 in Great Horkesley Village Hall.