

## GREAT HORKESLEY PARISH COUNCIL

Dear Councillors,

You are hereby summonsed to attend a meeting of Great Horkesley Parish Council on **Tuesday 15<sup>th</sup> September 2026 at 7.30pm**, which will be held in Great Horkesley New Village Hall, for the purpose of transacting the business as set out in the Agenda below.

Members of the public and press are welcome to attend. Please contact the Clerk prior to the meeting if you wish to participate in the Public Open Forum.



Teri Duckworth – Parish Clerk & RFO

### AGENDA

#### **26/053 Chairman's Welcome**

#### **26/054 Apologies and Reasons for Absence**

To receive apologies from absent members and approve those considered acceptable.

#### **26/055 Declaration of Interests**

To receive any declarations of interest, whether registered or not, in respect of any item of business on this agenda. Where a disclosable pecuniary interest or a prejudicial non-disclosable pecuniary interest has been declared, the member must withdraw from the meeting while the item is discussed and decided.

#### **26/056 Minutes of Previous Meeting**

To approve and sign the minutes of the Parish Council Meeting held on 14<sup>th</sup> July 2026 as a true and accurate record.

#### **26/057 Have Your Say – Public Open Forum**

Members of the public wishing to speak should notify the Clerk prior to the meeting. Unless the Chairman rules otherwise, three minutes will be allowed per person, with an overall maximum of 15 minutes allowed for this item.

#### **26/058 Reports from Members and Officers of Other Authorities**

To receive reports and updates from Colchester City and Essex County Councillors, if present, and from Parish Councillors in respect of their allocated responsibility.

*Colchester City Council Rural North members: Cllrs Laws, Rowe and Sunnucks*

*Essex County Council Constable Division member: Cllr Naylor*

## 26/059 Finance

- (a) To note the Statement of Accounts as at 31<sup>st</sup> August 2026, and a member that is not a bank signatory check and sign that balances reconcile with those on the June bank statements and carry out a spot check of the bank reconciliation.
- (b) To approve the July & August payments lists in accordance with the 2026/27 Budget.

## 26/060 Planning

- (a) To discuss and agree any representation to be made to the Planning Authority regarding the following Planning Application:

|               |                                                                                    |                           |
|---------------|------------------------------------------------------------------------------------|---------------------------|
| <b>261568</b> | <b>Pitchbury Farm, 193 Coach Road</b><br><i>Proposed extensions and recladding</i> | <b>(expires 18/09/26)</b> |
|---------------|------------------------------------------------------------------------------------|---------------------------|

- (b) To note that decisions have been made on the following Planning Applications:

|               |                                                                                                          |                            |
|---------------|----------------------------------------------------------------------------------------------------------|----------------------------|
| <b>261295</b> | <b>5 David May Gardens</b><br><i>Proposed erection of boundary wall</i>                                  | <b>Refuse</b>              |
| <b>261270</b> | <b>1 Breewood Cottages, School Lane</b><br><i>Retrospective application for outbuilding and fence</i>    | <b>Approve Conditional</b> |
| <b>260544</b> | <b>Coveney's, Boxted Church Road</b><br><i>Lawful development certificate for an existing use</i>        | <b>Approve</b>             |
| <b>261114</b> | <b>97 Keelers Way</b><br><i>Proposed single storey side extension</i>                                    | <b>Approve Conditional</b> |
| <b>260801</b> | <b>Blackbrook Stud Farm, Ivy Lodge Road</b><br><i>Lawful development certificate for an existing use</i> | <b>Refuse</b>              |

- (c) To consider the toolkit for the Submission Draft Local Plan (Regulation 19), prepared and provided by Colchester City Council's Planning Policy Team, and agree how to respond to the consultation by the deadline of 13<sup>th</sup> October 2026.
- (d) To consider the email from the Chairman of Langham Parish Council regarding infrastructure and sewerage capacity within the approved draft Local Plan and agree any necessary action.
- (e) To receive reports of any new urgent Planning matters.

## 26/061 Highways

- (a) To agree whether to add the bus shelter north of the Coach Road junction on Nayland Road to the Asset Register and what to do regarding its missing panel.
- (b) To receive a report on changes to highways on i) Ivy Lodge Road and ii) Nayland Road arising from the Hopkins Homes development and agree any action to be taken.
- (c) To agree to make a case to the Highway Authority that it should use its powers to secure the cutting back of the overhanging hedge in Ivy Lodge Road.
- (d) To note that a member of the public has come forward to lead the Great Horkesley Community Speed Watch Team and agree any necessary action.
- (e) To receive reports of any new urgent Highways matters.

**26/062 Village Hall**

- (a) To receive a proposal from the Assistant Clerk regarding events at the Village Hall and agree any necessary action.
- (b) To receive a report from the Assistant Clerk regarding Martyn's Law.
- (c) To agree whether to offer a reduced booking rate for Colchester City Council to use the hall as a polling station.
- (d) To receive reports of any new urgent matters regarding the Village Hall.

**26/063 Jubilee Green & Public Spaces**

- (a) To receive an update on the ownership of the Jubilee Green and agree further action.
- (b) To note the emails received from Lucy Mondon and Sharon Levell regarding ownership and management responsibility of the new allotment land on the Manor Land development and agree a response.
- (c) To receive reports of any other urgent matters regarding public spaces.

**26/065 Clerk's Report**

- (a) To note the Clerk's report to date.
- (b) To note that the new pay scales have been released for rates of pay applicable from 1<sup>st</sup> April 2026, and the pay award will be implemented from the September payroll and backdated to 1<sup>st</sup> April 2026 for all staff as per NJC guidelines and staff contracts.

**26/066 Village Warden**

- (a) To note the Village Warden's report to date.
- (b) To note that the posts of the wooden village gates along Coach Road are rotten, so the Village Warden has not painted them, and agree any necessary action.

**26/067 Parish Communication & Social Media**

- (a) To discuss and agree any steps to help residents of The Crescent feel included in the community and not "the forgotten end of the village".
- (b) To agree which points from the meeting should be communicated on social media.

**26/068 Date of Next Meeting**

To confirm the next meeting of the Parish Council will be on Tuesday 20<sup>th</sup> October 2026.

**26/069 Exclusion of Press and Public**

**Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to resolve that, in view of the confidential nature of the business to be transacted, the press and public be excluded from the meeting.**

**26/070 Complaint**

To note a formal complaint received from a hirer of the Village Hall and agree any necessary action.

**26/071 Land Ownership**

To receive a report on the ownership of land adjacent to the A134 and agree any action to be taken.