



GREAT HORKESLEY PARISH COUNCIL

www.greathorkesley-pc.gov.uk

Notice, Summons and Agenda

To Councillors Mead (**Chairman**)
Arnold, Baker, Duckworth, Ewing,
Taverner, Wescomb-Cross & Williams.

Parish Clerk
15 Malvern Road
Great Horkesley
Colchester
CO6 4TZ

cc:
Councillor Anne Brown
Councillor Nigel Chapman,
Councillor Peter Chillingworth

Tel : 073750 95486

E-mail: parish-clerk@greathorkesley-pc.gov.uk

22 April 2021

You are hereby summonsed to a Zoom Online Conferencing meeting of Great Horkesley Parish Council on Wednesday 28 April 2021 starting at 7:30pm for the purpose of transacting the business as set out in the Agenda below.

Members are reminded that when making any decisions they will need to consider implications with regards to the duty, under Section 17 of the Crime & Disorder Act 1998, to do all that the Council reasonably can to prevent crime & disorder including anti-social and other behaviour adversely affecting the local environment, the misuse of drugs, alcohol and other substances in its area and re-offending within the parish area.

Public Notice: The press and general public are entitled to attend, if you require a copy of the agenda or the minutes please contact the Parish Clerk by email, in advance of the meeting.

If you would like to join the meeting, please send your email details to the Clerk two clear days before the meeting date.

The agenda and minutes are also available on the Council's Web Site:

<http://www.greathorkesley-pc.gov.uk> Copies of supporting documents should be obtained if required in advance from the Clerk. On occasions the press and the public may be excluded from the discussion where matters are confidential or commercially sensitive.

Penny Mutch

Parish Clerk / Responsible Financial Officer

AGENDA

- 1. Chairman's Welcome and Announcements**
- 2. Apologies and Reasons for Absence**
To receive apologies from absent members and on advice from the Chairman, approve those absences which may be considered acceptable.
- 3. Declarations of Interest**
To receive any declarations of interest, whether registered or not, in respect of any item of business on this agenda. Any unregistered disclosable interests must be reported to the Monitoring Officer within 28 days. Where a disclosable pecuniary interest has been

declared and no dispensation has been granted or where a prejudicial non-disclosable pecuniary interest has been declared, the member must withdraw from the meeting while the item is discussed and decided.

4. Public Open Forum Public Open Forum (Have Your say)

Members of the public wishing to speak, should notify the clerk in advance of the meeting of their intention before the meeting starts. 3 minutes will be allowed per person, subject to an overall limit of 15 minutes.

5. Minutes of the last Meeting

To approve the minutes of the parish council meeting held on the 17 March 2021 as a true and accurate record.

6. Trinity School: To receive a report from Cllr Arnold regarding the meetings held with representatives of Essex County Council.

7. Documents

a. To consider and agree on the Annual Risk Assessment 2020 – 2021

8. Geantrees

a. To consider and agree any action necessary to prevent criminal activity.

9. Village Sign

To receive an update from the Chairman.

10. A134

To consider the resurfacing of the road and determine any action to be taken.

11. Financial Matters

a. To note payments authorised at the last meeting, those made under the Clerk's delegated powers since the last meeting and any receipts, as set out in **Appendix B**

b. To consider and approve for payment of invoices in respect of goods or services not covered under delegated powers:

c. To consider and note the Village hall financial payments and receipts as set out in **Appendix C** (available for download from the GHPC website).

d. To consider and agree on the deposit of £10,000 to be paid to Future Landscapes for the resurfacing of the village hall car park works to begin on the 24 May 2021.

e. To discuss and if appropriate agree on opening an additional new bank account to transfer funds as required.

f. To agree on the 4 Quarter accounts and to note the Chairman has looked at the tail behind the 4th Quarter accounts.

12. Planning

a. To agree any comments in respect of applications still within the consultation periods as set out at **Appendix A**. ***Members should ensure that they have studied these applications via the Colchester Borough Council website prior to the meeting.***

b. To discuss any further applications lodged after the agenda has gone out, but prior to the meeting to inform the Clerk's response to be made under delegated powers.

13. Parish Boundary

To note that the boundary between the parishes of Great Horkeley and Myland passes through the area proposed for development under application 210648 and agree any action to be taken.

14. Highways

a. To note the Chairman's letter to Essex County Council Highways and consider any new highway problems arising since last meeting.

15. To receive Reports and updates from parish council members and officers of other authorities:

Colchester Borough Council Rural North: Cllrs **Arnold, Chapman & Chillingworth**
ECC Constable Division: Cllr **Anne Brown**

a. Update from Cllr Baker on the Barnfield Road/Brick Kiln Lane footpath.

16. Clerk's Report.

17. Village Warden's Report.

18. Future meetings and business.

- a. To confirm the date and time of the next meeting as the Annual Parish Meeting to be held on Wednesday 12 May 2021 starting at 7:30pm
- b. The Annual Parish Council meeting is to be held on Wednesday 26 May 2021. Starting at 7:30pm.

Appendix A: Planning Applications

Application No:	Details	Consultation Expiry Date
210827	Westwood Home Farm, Westwood Home Farm, London Road, Great Horkesley CO6 4BS Adjustment to the location of the building footprint for a previously agreed planning application of erection of a new 5 bedrooms 2 storey single detached family house, with separate cart-lodge	29/04/21
210864	Woodhouse, Coach Road, Great Horkesley CO6 4BB Redesign of previous unbuilt approved scheme 072984. Demolition of existing outbuilding. Construction of new traditional style barn, with contemporary addition.	30/04/21
210939	14 Millers Close, Great Horkesley Colchester CO6 4HW Single Storey Front Extension	07/05/21
210573	P G Rix (Farms) Ltd, Lodge Farm, Boxted Road, Great Horkesley Colchester CO6 4AP Proposed agricultural steel portal framed grading building and re-location of existing gas tanks (Revised description)	10/05/21
210975	Hillside, Brick Kiln Lane, Great Horkesley Colchester CO6 4EU Two storey rear extension to match neighbours. Resubmission of 210018	12/05/21

Appendix B: Financial Payments & Receipts

Accounting Dates: 8 March 2021 – 16 April 2021				
ID	TO/FROM	DETAILS	REF:	PAYMENTS RECEIPTS
117	Barclays Bank	Interest		£1.52
118	HMRC	Tax & NI Contributions	Bacs	£567.67
119	Essex Pension Fund	Contributions	Bacs	£643.90
120	Zoom	Video Conferencing	CP	£14.39
121	EE Ltd	Mobile Phone	DD	£14.18
122	Colchester Borough Council	Parish Lights Electricity	Bacs	£156.31
123	HMRC	Tax & NI Contributions	Bacs	£567.67
124	Contractor	Village Warden/March	Bacs	£639.00
125	Essex Pension Fund	Contributions	Bacs	£643.90
126	Clerk	Salary & Expenses	Bacs	Left Blank
127	Colchester Borough Council	1 st Precept Payment		£18,891.50
128	HP Instant Ink	Printing	CP	£3.49
129	Google	Email Storage	CP	£1.59
130	VCS Websites Ltd	Hosting	Bacs	£67.50
131	Essex Association of Local Councils	Cllr Arnold Instagram Course	Bacs	£85.00
132	Dedham Vale AONB	Grant From GHPC	Bacs	£100.00
133	Essex Association of Local Councils	Affiliation Fee	Bacs	£434.46
134	National Association of Local Councils	Affiliation Fee	Bacs	£148.03
135	Parochial Church Council	Grant From GHPC	Bacs	£700.00