

GREAT HORKESLEY PARISH COUNCIL

Dear Councillors,

You are hereby summonsed to attend a meeting of the Finance Committee of Great Horkesley Parish Council on **Tuesday 22nd April at 10.30am**, which will be held in Great Horkesley New Village Hall, for the purpose of transacting the business as set out in the Agenda below. Members of the public and press are welcome to attend.



Teri Duckworth – Parish Clerk & RFO

AGENDA

F24/27 Chairman's Welcome

F24/28 Apologies and Reasons for Absence

To receive apologies from absent members and approve those absences which may be considered acceptable.

F24/29 Declaration of Interests

To receive declarations of interest in respect of any item of business on this agenda.

F24/30 Minutes of Previous Meeting

To approve and sign the minutes of the Finance Committee Meeting held 16th January 2025.

F24/31 Q4 and Year End Accounts

To review and approve the Fourth Quarter and Year End accounts as at 31st March 2025 for the 2024/25 financial year and prepare documents for the annual audit.

F24/32 Policies & Procedures

- (a) To review the Asset Register for recommendation to Full Council for approval.
- (b) To review the Financial Regulations for recommendation to Full Council for approval.
- (c) To review the Internal Control Procedures for recommendation to Full Council for approval.

F24/33 Terms of Reference

To review the Finance Committee Terms of Reference, for recommendation to Full Council for approval.

F24/34 Recommendations to Full Council

To agree any other matters for recommendation to Full Council.

F24/35 Next Meetings of the Finance Committee

To confirm the meetings of the Finance Committee for the next municipal year will be agreed at the Annual Parish Council Meeting in May.