

GREAT HORKESLEY PARISH COUNCIL

Dear Councillors,

You are hereby summonsed to attend a meeting of Great Horkesley Parish Council on **Tuesday 17th June at 7.30pm**, which will be held in Great Horkesley New Village Hall, for the purpose of transacting the business as set out in the Agenda below.

Members of the public and press are welcome to attend. Please contact the Clerk prior to the meeting if you wish to participate in the Public Open Forum.



Teri Duckworth – Parish Clerk & RFO

AGENDA

25/019 Chairman's Welcome

25/020 Apologies and Reasons for Absence

To receive apologies from absent members and approve those considered acceptable.

25/021 Declaration of Interests

To receive any declarations of interest, whether registered or not, in respect of any item of business on this agenda. Where a disclosable pecuniary interest or a prejudicial non-disclosable pecuniary interest has been declared, the member must withdraw from the meeting while the item is discussed and decided.

25/022 Minutes of Previous Meeting

To approve and sign the minutes of the Annual Parish Council Meeting held on 8th May 2025 as a true and accurate record.

25/023 Have Your Say – Public Open Forum

Members of the public wishing to speak, should notify the Clerk prior to the meeting. Unless the Chairman rules otherwise, three minutes will be allowed per person, with an overall maximum of 15 minutes allowed for this item.

25/024 Reports from Members and Officers of Other Authorities

To receive reports and updates from Colchester City and Essex County councillors, if present, and from Parish councillors in respect of their allocated responsibility.

Colchester City Council Rural North members: Cllrs Laws, Rowe and Sunnucks

Essex County Council Constable Division member: Cllr Barber

25/025 Audit of the Council for Financial Year 2024/25

- (a) To receive the Annual Internal Audit Report 2024/25 as completed by Jan Stobart on 9th June 2025.

- (b) To consider, approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR).
- (c) To consider, approve and sign the Accounting Statements (Section 2) of the AGAR.
- (d) To consider, approve and sign the bank reconciliation for 2024/25.
- (e) To consider, approve and sign the explanations of any significant year on year variances in the accounting statements.
- (f) To note that the period for the exercise of public rights will be for 30 days (including the first 10 working days of July) and will commence on Wednesday 18th June 2025 and end on Tuesday 29th July 2025. Under the Accounts and Audit Regulations 2015, this information will be published on the Great Horkesley Parish Council website along with Sections 1 and 2 of the AGAR.

25/026 Finance

- (a) To note the Statement of Accounts as at 31st May 2025, and a member that is not a bank signatory check and sign that balances reconcile with those on the May bank statements.
- (b) To approve the April & May payments lists in accordance with the 2025/26 Budget.
- (c) To agree to move £25,000 from the CCLA Deposit Fund to the Unity Trust bank account.

25/027 Planning & Highways

- (a) To note the draft minutes from the Planning & Highways Committee meeting held on 5th June 2025.
- (b) To consider whether to make a request under Section 31 of the Highways Act for a public right of way to be created on the popular footpath that runs northwards from opposite the northern (Coach Road) end of Footpath 37 to meet Footpath 36 near the Village Hall, as recommended by the Planning & Highways Committee.
- (c) To agree that, if an application to divert Footpath GH2 were made, the Council would support it, as recommended by the Planning & Highways Committee.
- (d) (i) To agree to release from reserves the balance of the grant paid to support neighbourhood planning into the current year's budget and
(ii) to delegate to the Highways and Planning Committee or the Parish Clerk as appropriate the power to make relevant payments from that balance.
- (e) To discuss and agree any representation to be made to the Planning Authority regarding the following Planning Applications:

251151	Knowles Cottage, London Road	(expires 01/07/2025)
	<i>Alterations to internal layout, removal of annexe entrance</i>	
251152	Knowles Cottage, London Road	(expires 01/07/2025)
	<i>Alterations to internal layout, removal of annexe entrance</i>	

- (f) To receive reports of any other new urgent Planning or Highways matters.

25/028 Village Hall

- (a) To note the draft minutes from the Village Hall Committee meeting held on 3rd June 2025.
- (b) To receive a report from the Village Hall Chairman regarding installing air conditioning in the Village Hall and the associated costs.
- (c) To agree to purchase some stainless-steel water bowls for dogs to be left near the water fountain outside the Village Hall, as recommended by the Village Hall Committee.

- (d) To receive reports of any other urgent matters regarding the Village Hall.

25/029 Public Spaces

- (a) To note the draft minutes from the Jubilee Green Committee meeting held on 3rd June 2025.
- (b) To agree to approve expenditure of approximately £10,000 per year for ongoing maintenance of the Jubilee Green, and to delegate authority to agree which maintenance contract to accept to the Jubilee Green Committee.
- (c) To agree to rescind the decision made in item 24/118 (f) to purchase a new net for the climbing frame and to allow the Jubilee Green Committee to pursue alternative options, as recommended by the Jubilee Green Committee.
- (d) To agree to set up an Ear-Marked Reserves fund for the Jubilee Green, and to delegate authority to spend from it to the Jubilee Green Committee.
- (e) To review quotes received for legal representation for the handover of the Village Green and agree which to accept.
- (f) To discuss replacing, moving or removing the Parish Council noticeboards on Blackbrook Road and near to the Half Butt and agree any necessary action.
- (g) To receive reports of any other urgent matters regarding Public Spaces.

25/030 Clerk's Report

To note the Clerk's report to date, including a list of resolutions agreed at earlier Parish Council meetings and any progress to date.

25/031 Village Warden

To note the Village Warden's report to date.

25/032 Date of Next Meeting

To confirm that the next meeting of the Parish Council will be on Tuesday 15th July 2025 at 7.30pm in Great Horkesley New Village Hall.