

Council Responsibilities

Responsibility	Member/Person Responsible
Audit – External	PKF Littlejohn Ltd
Audit – Internal	Jan Stobart
CALC (Colchester Association of Local Councils)	Cllr Mead
Children’s Play Areas	Cllr Banks
Colchester & Tendring Parish Transport	Cllr Mead
Footpaths & Public Rights of Way	Cllr Baker
Great Horkesley Community Events (Village Fayre)	Cllr Jarvis
Neighbourhood Plan Steering Group	Cllr Sudbery
Old Village Hall Management Committee (Trustee)	Cllr Mead
Payment Authorisation	Cllrs Arnold, Baker, Mead and/or Tempest
Public Furniture (Bus Shelters, Benches & Noticeboards)	Village Warden
Norwich to Tilbury Project (Pylons Proposal)	Cllr Sudbery
Quarterly Bank Account Reconciliation Verification	Cllrs Banks, Burns-Langton, Jarvis or Sudbery
Speedwatch	Cllr Sudbery
Village Hall Bookings	Tina Harrison
Village Hall Caretaker	Paul Grogan
Village News	
Youth Community Groups (incl the Primary School, Scout/Guide Units, Youth Club)	Cllr Banks

Chairman	Cllr Arnold
Vice-Chairman	Cllr Burns-Langton
Finance Committee	Cllrs Arnold, Baker, Mead & Tempest
Personnel Committee	Cllrs Banks, Jarvis, Sudbery & Tempest
Planning & Highways Committee	Cllrs Arnold, Baker, Burns-Langton & Sudbery
Village Hall Committee	Cllrs Banks, Burns-Langton, Jarvis & Mead