

# Great Horkesley PARISH COUNCIL



## ANNUAL REPORT Approved 18 June 2019 Minute Ref: 8



## MUNICIPAL YEAR 2018 – 2019

Web: [www.greathorkesley-pc.gov.uk](http://www.greathorkesley-pc.gov.uk)

E-mail: [parish-clerk@greathorkesley-pc.gov.uk](mailto:parish-clerk@greathorkesley-pc.gov.uk)



## **Chairman's Report**

**It is a huge disappointment** that the well-publicised elections to Great Horkesley Parish Council brought no new members onto the Council, so we will start our new 4-year term as we are finishing the last one: five members and four vacancies. It is very frustrating for us that more people are not interested in sitting on the council, not least because it limits what we can achieve for the village and makes it more difficult for us to take decisions that reflect the views of a representative cross-section of residents. We all hoped that our efforts during the year to make sure that every household in the village knows how to stand for election would bear fruit.

As a parish council we actually operate under the same legislation as, say, Harwich or Brightlingsea Town Council, so even though we're small we have a mass of regulation and advice coming down from on high telling us how to operate. Our Clerk Penny has the unenviable task of keeping us on the straight and narrow as the rules change, and of keeping all our records and accounts. She's also very good at reminding the Chairman when deadlines are coming up, so she is due both my personal thanks and those of the Council.

An example of a task which had no direct benefit to the village but took hours of Penny's time last year was the activation last May of GDPR, with which the Council quite rightly had to comply. It was a massive task to ensure that we were only keeping the personal information necessary for our work and then ensure that we members knew how to handle that information as we went about our duties, but it was completed on time. Thank you again, Penny.

Last May meeting we set up a separate committee to run the new Village Hall, which the Council owns. Penny is also manager of the hall and is assisted by our other two employees, the bookings clerk and the caretaker; they are also due our thanks. It takes all three of them to keep the place open and I know they work hard doing it.

During the year the year we have had parts of the hall redecorated for the first time and have extended the fence around the landscaping to prevent people driving over it; the area will be replanted soon. There have been repairs and replacements to the curtains in the main hall and various fixtures and fittings in the toilets. Current work includes implementing the recommendations of the fire risk assessment and investigating whether soundproofing the door between the hall and the Braeburn Room would be worthwhile. Over the winter it has become clear that the heating system is working erratically, and sometimes not at all, so we have to get to grips with that too.

Over the years setting the hire rates for the two spaces has been a tricky matter because it depends on having a feel for what the market will stand – we are after all in competition with other venues and we have to make sure the income from users covers the running costs and contributes to reserves for spending on larger projects as and when. We offer a discounted rate to residents but this year for the first time since the hall opened, to make ends meet we have had to increase their hire charges too. Sadly, we are aware that occasionally hirers from outside the village ask friends who live here to make bookings on their behalf to take advantage of the cheaper residents' rates. We are doing all we can to prevent this and ultimately we would permanently refuse to let the hall to any resident known to have helped a friend this way: it drives costs up for everyone else and is obviously unfair.

On to another nuisance: the youths who park cars in the car park, turn the volume up to its loudest and then get high on nitrous oxide, a legal high. This has been taken up with the Colchester Police Commander who frustratingly has confirmed that no offence is being committed so the police cannot act. The Council has had advice on extending CCTV coverage to the car park but will not do so until there is a rural police presence which could use the information. Meanwhile, ostentatiously taking the registration numbers of the cars concerned seems to have ended the nuisance for now, though piles of empty gas canisters have now been reported in other parts of the village. The Commander has urged all residents to report these incidents using the email address on the Colchester police home page so that an accurate picture of problems in the rural areas can be built up.

In its determination to improve the living conditions of residents, the Council decided to buy into a rural policing scheme being developed jointly by Colchester police and Colchester Borough Council, raising £2000 through the precept for this purpose. Unfortunately, the scheme stalled when a new Commander was appointed and it is not clear what is on offer in its place but our

efforts to get greater police presence in the village will continue, perhaps by paying to share a special constable.

One activity that does bring police into the village regularly is bad driving, particularly on the A134. The Parish Council is currently supporting two safety-related proposals to change the A134, one covering the northern section of The Causeway where there have been a number of accidents in the past few months and the other covering Nayland Road between the double mini-roundabouts and Green Lane. It is understood that progress was made on both the meeting of the ECC Local Highways Panel on 13<sup>th</sup> March 2019 but the detail is not on the public website yet.

The Council is taking some safety matters into its own hands by employing a village warden, for which it received a £4000 grant last autumn which it will match with another £4000 coming from Mersea Homes under the §106 Agreement relating to the development of the glasshouses site. Primarily the warden will work on the A134, cleaning road signs, killing weeds and 'siding', which is removing all the vegetation from the back of the footways to restore their full width. If this proves successful it could be carried on into future years, though the cost of that would need to be added to the parish precept.

Improving highway safety was also a major feature of the Council's response to the proposal to develop the land around Great Horkesley Manor, reflecting the concerns of residents who attended the landowner's exhibition last October and the special parish council meeting a couple of weeks ago that considered the outline planning application. The Council has emphasised that it expects to see features such as a proper roundabout to give access to the site and pedestrian priority crossings that will bring through-traffic to a halt. The full text of the response can be seen on the CBC website – there's a link on the GHPC website – and has also been sent to the highway authority and our County Councillor; the campaign to prioritise taming traffic on the A134 has begun again in earnest.

Included with the Manor planning application was a feasibility study showing that it is possible to narrow the carriageway of Nayland Road between Brick Kiln Lane and Mile End to enable the existing footway to be converted into a shared footway/cycleway, matching the provision south of the A12 in Chesterwell. With a narrower carriageway it may at long last be possible to bring the speed limit under the A12 bridge down to 40 mph. The parish council has commended this proposal to Essex County Council, the highway authority, and cheekily challenged it to create the cycleway in time for the opening of the new secondary school in Chesterwell, currently scheduled for September 2021. As with the new proposed roundabout and crossings, the parish council will be lobbying hard to ensure timely delivery of this significant benefit to Great Horkesley.

Finally, back to where I started: the elections. It may be that there are residents who thought about becoming a parish councillor but were put off by the thought of standing for election. That is no longer necessary! The Parish Council has the power to fill the four vacancies by co-option, meaning that the existing councillors can vote to make you a member. If you want to know more about being a parish councillor, there's a link on the Parish Council website to the excellent Wikipedia entry on the history, powers and responsibilities of parish councils. If you want to apply, simply contact our Parish Clerk Penny.

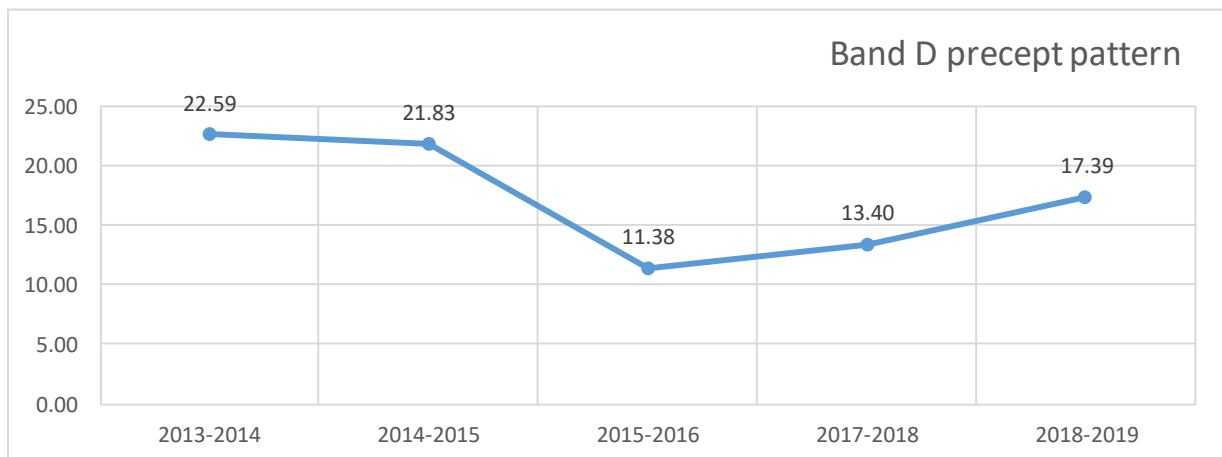
*Christopher Arnold*

Chairman of Great Horkesley Parish Council.

## APPENDICES TO ANNUAL REPORT 2018/19

**Fig 1: PRECEPT CALCULATION**

£	£	£	£	£	£
2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
<b>41,178.00</b>	<b>87,155.00</b>	<b>86,165.00</b>	<b>87,645.00</b>	<b>78,249.30</b>	<b>83,187.60</b>
<b>-17,940.00</b>	<b>-27,262.00</b>	<b>-25,440.00</b>	<b>-25,900.00</b>	<b>-22,352.00</b>	<b>-25,738.08</b>
<b>-1,410.00</b>	<b>-1,283.00</b>	<b>-1,165.00</b>	<b>-1,079.00</b>	<b>-981.00</b>	<b>-928.00</b>
<b>21,828.00</b>	<b>58,610.00</b>	<b>59,560.00</b>	<b>60,666.00</b>	<b>54,916.30</b>	<b>56,521.52</b>
	<b>-36,680.00</b>	<b>-47,837.00</b>	<b>-48,875.00</b>	<b>-40,930.00</b>	<b>-38,310.00</b>
<b>21,828.00</b>	<b>21,930.00</b>	<b>11,723.00</b>	<b>11,791.00</b>	<b>13,986.30</b>	<b>18,211.52</b>
966.40	1,004.60	1,030.10	1,036.10	1,043.80	1,047.10
<b>22.59</b>	<b>21.83</b>	<b>11.38</b>	<b>11.38</b>	<b>13.40</b>	<b>17.39</b>



**Fig 2: Key Points of the Statutory Annual Return for Internal and External Audit**

Section 1 - Accounting Statements for GREAT HORKESLEY PARISH COUNCIL						
	Year Ending		Comments	Variance	% Var	Unrounded
	31/03/2018	31/03/2019				
	£	£		£		£
1 Balances Brought Forward	65,620	60,861		-4,759	-7.3%	60,860.12
2 (+) Annual Precept	13,986	18,212	£2,620 less was contributed from reserves. There was £1,605 needed for extra nett costs (£4,938 + £53 grant reduction less increased income expectation of £3,386) Total extra costs = £4,225	4,225	30.2%	13,986.30
3 (+) Total Other Receipts	28,057	35,971	Increase in general grants received £4,361, increased hall hires fee receipts £2,684, extra grants to the VH £802. £68 nett in minor variations Total £7,915	7,915	28.2%	115,044
4 (-) Staff Costs	28,978	30,241		1,263	4.4%	3,937.91
5 (-) Loan Interest/Capital Repayments	0	0		0		
6 (-) All Other Payments	17,824	20,701	Increase in general maintenance £2,031, Grounds maintenance + £599. £247 in nett ups and downs. Total £2,877	2,877	16.1%	50,942
7 (=) Balances Carried Forward	60,861	64,102	Box 7 is more than twice box 2 because the authority held the following breakdown of reserves at the year end: £38,543 Village Hall Reserve arising from donations and grants: £25,559 represents the amount left for a safe reserve which is 50% of total payments and which figure is less than twice box 2. Total: £64,102.	3,241	3.5	64,102
8 Total Cash and Short Term Investments	60,861	64,102		3,241	5.3%	64,101.47
9 Total Fixed Assets and Long Term Assets	513,933	513,847		-86	0.0%	513,847.11
10 Total Borrowings	0	0		0		
11 Trust Funds (Incl charitable disclosure note)	No	No				
Minute Ref						
Date						

Audit Commission requires variances of 15% in boxes 2,3,4,5,6,9,& 10 to be explained. Also explanation for any high reserves (box 7 more than twice box 2).

**Fig 3: Bank Reconciliation Balances 2017/18 and 2018/19**

BALANCES	2017-2018	2018-2019
Business a/c (Opening)	64,077.82	59,042.72
Current a/c (Opening)	1,541.44	1,817.40
Income	42,042.76	54,183.25
	<b>107,662.02</b>	<b>115,043.37</b>
Less Expenditure	<b>-46,801.90</b>	<b>-50,941.90</b>
	<b>60,860.12</b>	<b>64,101.47</b>
<b>Represented by</b>		
Business a/c	59,042.72	62,631.04
Current a/c	1,962.40	1,798.43
Unpresented (Nett)	<b>-145.00</b>	<b>-328.00</b>
	<b>60,860.12</b>	<b>64,101.47</b>

**Fig 4: Special Expenses that must be reported publicly.**




Date Paid	ID	Name	Description	Note *	Our Ref	£ Payments
19/02/19	94	Horkesley Village Funraisers	Village News Publications	1	2485	150.00
						<b>150.00</b>
16/07/18	38	Cllr Harris	Travel Expenses	2	2443	27.00
03/12/18	74	Cllr Harris	Travel Expenses EALC Elections	2	2475	54.90
19/02/19	95	Cllr Harris	EALC, NALC Travel & Paper	2	2486	96.30
21/05/18	19	Cllr Arnold	Chairmans Allowance	2	2435	240.00
						<b>418.20</b>
<b>Expenditure incurred under s137 powers</b>						
17/04/18	11	Great Horkesley Cinema Club	Donation against grant	3		-48.80
25/04/18	13	Filmbank Distribution	Grant	3	Bacs	99.60
16/04/18	10	Horkesley Care Network	Grant	3	2432	200.00
16/04/18	9	Great Horkesley Parochial Church Council	Grant	3	2431	400.00
16/04/18	8	Great Horkesley Parochial Church Council	Grant	3	2430	600.00
						<b>1,250.80</b>
<b>Note:</b>	<b>Notes</b>					
	1	<u>S142 of the Local Government Act 1972</u> Permits expenditure on publicity relating to council service provision				
	2	<u>The Local Authorities (Members' Allowances) (England) Regulations 2003 - S31 (3):</u> States that allowances paid to Parish Councillors must be published.				
	3	<u>S137 of the Local Government Act 1972:</u> Permits certain limited expenditure for which there are no other specific powers  <a href="http://www.legislation.gov.uk/ukxi/2003/1021/regulation/31/made">http://www.legislation.gov.uk/ukxi/2003/1021/regulation/31/made</a>				
<b>Note:</b>	<b>S 137 Expenditure Limit</b>		<b>£ per elector</b>		<b>Electors</b>	<b>£</b>
	Expenditure Limit 2018/19		7.86		2,002	15,735.72
	Expenditure					1,250.80

**Fig 5: Summary of Parish Council Budgetary Outturn**

<b>BUDGETARY CONTROL PARISH COUNCIL 2018-2019</b> <b>(Excluding New Village Hall)</b>					
<b>SUMMARY:</b> <b>Position at the end of the financial year</b>					
<b>OUR DAY TO DAY OPERATING FIGURES</b>					
We paid out <b>£20,582.75</b> for day to day running costs.					
(which was <b>£691.85</b> lower than we had provided for).					
We received <b>£25,353.49</b> via precept, grants, VAT refund & bank interest					
(which was <b>£4,763.49</b> more than we aimed for).					
Our day to day operating surplus for this period was:					
<b>£4,770.74</b>					
Which is: <b>£5,455.34</b> better than predicted					
<i>Above allows for internal adjustment to reflect use of the village hall for PC meetings</i>					
<i>The PC removed the £10,000 capital budget for allotment land for 2017/18</i>					



Fig 6: Summary of Village Hall Budgetary Outturn

BUDGETARY CONTROL FOR NEW VILLAGE HALL 2018-2019				
<b>SUMMARY:</b>				
<b>Position at the end of the financial year</b>				
OUR DAY TO DAY OPERATING FIGURES				
We paid out £27,019.26 for day to day running costs.				
	(which was	£4,000.74	lower than we had provided for).	
We received £25,431.26 in hire fees and electricity income.				
	(which was	£788.74	lower than we aimed for).	
Our day to day operating deficit for this period was:				
		<b>£1,588.00</b>		
	Which is:	£3,212.00	better than predicted	
<i>Above allows for internal adjustment to reflect use of the village hall for PC meetings</i>				
<i>Excludes 'temporary' net deficit comprising retainers paid in and returned of: £252.50</i>				
OUR NEST EGG				
The Village Hall had a separate budget				
(Called the "Capital Budget")				
for major projects and items at the start of the year of:				
		£38,230.00		
We gained a top-up of £1,798.50 from fundraising and grants				
and upped the budget to £40,030.00 in round figures				
So far we have spent: £1,487.39				
So the Village Hall has a remaining nest egg of:				
		<b>£38,542.61</b>		
for expenditure over and above the budgets for day to day running.				

NB: The remaining nest egg will be reduced by the revenue deficit of £1,840.50 \*including retainers

Fig 7: Summary for both Accounts

<b>PARISH COUNCIL AND VILLAGE HALL OVERALL SUMMARY</b>		
<b>Position at the end of the financial year</b>		
<b>2018-2019</b>		
<b>Balance Totals</b>	<b>£</b>	<b>£</b>
Opening Bank Balance (Business Account)		59,042.72
Opening Bank Balance (Current Account)		1,817.40
<b>Therefore our total in the bank at the start of the year was:</b>		<b>60,860.12</b>
<b><u>In Year Balances at end of this period</u></b>		
PC Summary Balance (Revenue)	4,770.74	
NVH Summary Balance (Revenue)	-1,588.00	
Balance of Retainers	-252.50	
VH Capital Spend	-1,487.39	
VH Receipts towards Capital	1,798.50	
<b>TOTAL In Year Balances at end of this period</b>		<b>3,241.35</b>
<b>Therefore the total that should be in the bank at the end of this period is:</b>		<b>64,101.47</b>
However this nett total of payments and receipts are still to be presented		328.00
And this nett total of payments and receipts are still to be presented from previous years		0.00
<b>Therefore our actual total in the bank at the end of this period is:</b>		<b>64,429.47</b>
<b>Made up of:</b>		
Business Account Balance at end of this period		62,631.04
Current Account Balance at the end of this period		1,798.43
<b>Total in Bank Accounts at the end of this period</b>		<b>64,429.47</b>
Total (due) in Bank at current period (Village Hall)		43,300.61
Total (due) in Bank at current period (Parish Council)		20,800.86
		<b>64,101.47</b>
Current Balance Check Figure	0.00	0.00

**Fig 8: Parish Council Accounts (Excluding Village Hall)**

<b>PARISH COUNCIL</b>	<b>£ 2017/18 Actual</b>	<b>£ Budget 2018-2019</b>	<b>£ To Date 2018/19 Received/ Paid</b>	<b>£ Budget 2018/19 variance</b>	<b>Variance 2017-18 against 2018/19</b>
<b>Payments</b>					
Admin (40% of costs)	300.46	410.00	403.52	-6.48	103.06
Members' Expenses	56.70	80.00	178.20	98.20	121.50
Sundry	254.20	30.00	20.00	-10.00	-234.20
Street Furniture Repairs	1,096.45	200.00	150.00	-50.00	-946.45
Street Furniture New					
Elections					
Publications	150.00	320.00	150.00	-170.00	
External Audit (50%)	100.00	100.00	100.00		
Internal Audit (50%)	75.00	80.00	80.00		5.00
Insurance	350.61	360.00	318.92	-41.08	-31.69
Grants	1,476.79	1,800.00	1,921.34	121.34	444.55
IT Expenses (50%)	133.62	180.00	150.66	-29.34	17.04
Chair	240.00	240.00	240.00		
Clerk's Salary (60%)	9,408.71	9,500.00	9,618.88	118.88	210.17
LGSS 60% of cost	2,579.46	2,700.00	2,362.75	-337.25	-216.71
Lights Power	515.90	520.00	508.93	-11.07	-6.97
Lights Maintenance	629.00	1,600.00	1,471.60	-128.40	842.60
CALC	35.00	35.00	35.00		
EALC	397.80	400.00	408.56	8.56	10.76
NALC	136.75		142.55	142.55	5.80
RCCE	60.50	72.60	60.50	-12.10	
SLCC	149.00	147.00	147.00		-2.00
Conf/Training	115.00	400.00	265.00	-135.00	150.00
Emergency Planning					
Vat Paid	1,478.16	1,450.00	1,626.84	176.84	148.68
Hall Rental (Internal Adj)	147.50	650.00	222.50	-427.50	75.00
<b>TOTAL Payments</b>	<b>19,886.61</b>	<b>21,274.60</b>	<b>20,582.75</b>	<b>-691.85</b>	<b>696.14</b>
<b>Receipts</b>					
Vat Reclaim	-2,012.69	-1,450.00	-1,478.16	-28.16	534.53
Bank Interest	-42.72		-124.23	-124.23	-81.51
Other Grants/Donations	-250.00		-4,611.10	-4,611.10	-4,361.10
<b>Receipts Sub Total</b>	<b>-2,305.41</b>	<b>-1,450.00</b>	<b>-6,213.49</b>	<b>-4,763.49</b>	<b>-3,908.08</b>
CBC RS Grant	-981.00	-928.00	-928.00		53.00
Precept	-13,986.30	-18,212.00	-18,212.00		-4,225.70
<b>Grant/Precept Sub Tot</b>	<b>-14,967.30</b>	<b>-19,140.00</b>	<b>-19,140.00</b>		<b>-4,172.70</b>
<b>TOTAL Receipts</b>	<b>-17,272.71</b>	<b>-20,590.00</b>	<b>-25,353.49</b>	<b>-4,763.49</b>	<b>-8,080.78</b>
<b>PC Revenue Balances</b>	<b>2,613.90</b>	<b>-1.92</b>	<b>-4,770.74</b>	<b>-5,455.34</b>	<b>-7,384.64</b>

**Fig 9: Village Hall Separate Accounts**



<b>VILLAGE HALL</b> Budget Sub Heading	£ 2017/18 Actual	£ <u>Budget</u> 2018-2019	£To Date 2018/19 Spent	£ Budget 2018/19 variance	Variance 2017-18 against 2018/19
<b>Revenue Payments</b>					
Admin (60% of costs)	450.68	620.00	605.28	-14.72	154.60
Audit Fees 50% shared costs	175.00	240.00	180.00	-60.00	5.00
Broadband & IT Systems	470.91	470.00	484.52	14.52	13.61
Clerk's Salary shared cost (40%)	6,272.47	6,300.00	6,412.59	112.59	140.12
LGSS 40% of cost	1,719.64	1,800.00	1,575.16	-224.84	-144.48
Salaries	8,997.45	10,200.00	10,271.64	71.64	1,274.19
Other Cleaning Costs	317.48	300.00	551.59	251.59	234.11
Electricity	1,414.92	1,500.00	1,499.35	-0.65	84.43
Fire Equip /Intruder Alarm Contract	42.50		42.50	42.50	
General Maintenance	348.16	5,000.00	1,535.88	-3,464.12	1,187.72
Grounds Maintenance *(Rolled Over)	1,244.00	1,800.00	1,842.96	42.96	598.96
Insurance	525.91	720.00	478.25	-241.75	-47.66
IT (50% of costs)	133.62	200.00	150.67	-49.33	17.05
Licences PPL/PRS/TV	212.17	300.00	656.09	356.09	443.92
Miscellaneous	283.42	400.00	4.00	-396.00	-279.42
RCCE VH Subscription	50.00	50.00	100.00	50.00	50.00
Mobile Phone	104.13	110.00	101.68	-8.32	-2.45
Water Bills	842.13	900.00	430.35	-469.65	-411.78
Conference/Training	15.00	50.00		-50.00	-15.00
Cancellations Refunded	286.50	260.00	319.25	59.25	32.75
Adjustment for hall hire to PC *	-147.50	-200.00	-222.50	-22.50	-75.00
<b>Total Revenue Payments</b>	<b>23,758.59</b>	<b>31,020.00</b>	<b>27,019.26</b>	<b>-4,000.74</b>	<b>3,260.67</b>
<b>Revenue Receipts</b>					
Main Hall: Residents	-10,088.70	-12,510.00	-11,129.83	1,380.17	-1,041.13
Main Hall: Non-Residents	-10,981.55	-12,510.00	-12,007.00	503.00	-1,025.45
Meeting Room: Residents	-871.25	-500.00	-932.00	-432.00	-60.75
Meeting Room: Non-Residents			-681.50	-681.50	-681.50
Whole Building: Residents					
Whole Building: Non-Residents					
Commercial Hire					
<b>Total Hire Fees/Advance Payments</b>	<b>-21,941.50</b>	<b>-25,520.00</b>	<b>-24,750.33</b>	<b>769.67</b>	<b>-2,808.83</b>
Electricity sold to grid	-615.51	-700.00	-680.93	19.07	-65.42
<b>Sub Total of Direct Revenue</b>	<b>-22,557.01</b>	<b>-26,220.00</b>	<b>-25,431.26</b>	<b>788.74</b>	<b>-2,874.25</b>
<b>Revenue Balances excl Retainers</b>	<b>1,201.58</b>	<b>4,800.00</b>	<b>1,588.00</b>	<b>-3,212.00</b>	<b>386.42</b>
<b>RETAINERS</b>					
Retainers Refunded to hirers	1,396.50		1,852.50	1,852.50	456.00
Retainers Received from Hirers	-1,150.00		-1,600.00	-1,600.00	-450.00
<b>Balance of Retainers</b>	<b>246.50</b>		<b>252.50</b>	<b>252.50</b>	<b>6.00</b>
<b>Revenue Balances with Retainers</b>	<b>1,448.08</b>	<b>4,800.00</b>	<b>1,840.50</b>	<b>-2,959.50</b>	<b>392.42</b>

Fig 10: Summary Village Hall Capital:

<b>VILLAGE HALL</b>	£	£ Budget	£ To Date	£ Budget	Variance
Budget Sub Heading	2017/18 Actual	2018-2019	2018/19 Spent	2018/19 variance	2017-18 against 2018/19
<b>CAPITAL EXPENDITURE</b>					
<b>Payments</b>					
Capital Fund (Current)	1,760.20	40,030.00	1,487.39	-38,542.61	-272.81
<b>Receipts towards Capital (Which are included in the Current Capital Fund above)</b>					
Donations/Grants	-676.95		-1,478.50	-1,478.50	-801.55
Fundraising	-386.09		-320.00	-320.00	66.09
<b>Total Receipts to support Capital</b>	<b>-1,063.04</b>		<b>-1,798.50</b>	<b>-1,798.50</b>	<b>-735.46</b>
<b>Total Revenue&amp;Capital Payments</b>	<b>26,915.29</b>	<b>71,050.00</b>	<b>30,359.15</b>	<b>-40,690.85</b>	<b>3,443.86</b>
<b>Total Revenue &amp; Capital Receipts</b>	<b>-24,770.05</b>	<b>-26,220.00</b>	<b>-28,829.76</b>	<b>-2,609.76</b>	<b>-4,059.71</b>
<b>Combined Rev&amp;Capital Balances</b>	<b>2,145.24</b>	<b>44,830.00</b>	<b>1,529.39</b>	<b>-43,300.61</b>	<b>-615.85</b>

Fig 11: Summary of Parish Council and Village Hall

<b>COMBINED TOTALS FOR PARISH COUNCIL AND VILLAGE HALL</b>					
	£ To Date 2017/18 Received/ Paid	Budget 2018-2019	£ To Date 2018/19 Received/ Paid	£ Budget 2018/19 variance	Variance 2017-18 against 2018/19
<b>Payments</b>					
Parish Council Revenue	19,886.61	21,274.60	20,582.75	-691.85	696.14
Village Hall Capital	1,760.20	40,030.00	1,487.39	-38,542.61	-272.81
Village Hall Revenue	25,155.09	31,020.00	28,871.76	-2,148.24	3,716.67
<b>TOTAL Expenditure</b>	<b>46,801.90</b>	<b>92,324.60</b>	<b>50,941.90</b>	<b>-41,382.70</b>	<b>4,140.00</b>
<b>Receipts</b>					
PC Receipts	-2,305.41	-1,450.00	-6,213.49	-4,763.49	-3,908.08
Village Hall Receipts	-24,770.05	-26,220.00	-28,829.76	-2,609.76	-4,059.71
<b>Receipts Sub total</b>	<b>-27,075.46</b>	<b>-27,670.00</b>	<b>-35,043.25</b>	<b>-7,373.25</b>	<b>-7,967.79</b>
CBC RS Grant	-981.00	-928.00	-928.00		53.00
Precept	-13,986.30	-18,212.00	-18,212.00		-4,225.70
<b>TOTAL Receipts</b>	<b>-42,042.76</b>	<b>-46,810.00</b>	<b>-54,183.25</b>	<b>-7,373.25</b>	<b>-12,140.49</b>
<b>Combined Balances</b>	<b>4,759.14</b>	<b>45,514.60</b>	<b>-3,241.35</b>	<b>-48,755.95</b>	<b>-8,000.49</b>

**Fig 12: Village Hall Hire Income Sources (Excludes retainers paid and refunded)**

AA Meetings	-£115.50
Art Classes	-£1,552.00
Craft Club	-£306.00
D & S Club	-£375.00
Dynamite Dance	-£1,172.00
Eagle Ministries	-£2,303.68
Encore Choir	-£360.00
Friendship Club	-£297.00
Knitting Club	-£960.00
Little Giggles	-£2,172.00
Masonic Meetings	-£384.00
One-Off Hire	-£10,674.40
Pilates	-£52.00
Pizza Van	-£60.00
Rangers	-£112.50
Scouts	-£464.00
Spanish Classes	-£420.00
Sports Therapy	-£180.00
Theatre School	-£640.00
Womens Institute	-£500.00
Yogababe	-£432.00
Youth Club	-£576.00
Zumba Gold	-£198.00
<b>Grand Total</b>	<b>-£24,306.08</b>

### Fig 13: Key points from the accounts:

1. The Council finished at the year end with a surplus of £3,241.35.
2. The village hall incurred a deficit of £1,588.00 despite increasing income as it was again faced with increased expenditure.  
\*Excluding retainers paid and returned. #Excluding retainers as these are returnable.
3. The Council's balance increased from £60,860.12 at the start of the year to £62,429.47 actual, or £64,101.47 (when allowing for cheques which had not been presented by year end).
4. Based upon the outturn for 2018/19 a revised capital budget for next year (2019/20) of £36,700 in place of the original estimate of £34,600 can be agreed as set out in Fig 13a below due to a better outturn than previously anticipated.
5. 44% of hire income came from one-off hires with the highest single organisation income once again received from Eagle Ministries.
6. Village hall hire receipts increased in all categories by £2,808.83

### Fig 13a Capital Budget rolled forward to 2019/20

<b>Budget to roll over to 2019/20</b>	
Adjusted Budget at end of 2018/19	<b>40,030.00</b>
Less Spent in 2018/19	1,487.39
Unspent Rolled forward	38,542.61
Nett revenue budget deficit agreed to deduct from capital	<b>-1,840.50</b>
Total Budget adjusted for outturn	36,702.11
<b>Total Budget adjusted for outturn (Rounded)</b>	<b>36,700.00</b>

### Fig 13: Members during 2018/19

#### Parish Council

**Chairman:** Christopher Arnold  
**Vice-Chairman:** Mick Mead  
**Other Members:** David Borthwick (Resigned 05/06/18);  
Karen Brown (Resigned 03/09/2018);  
Linda Harris; Robin Rennie;  
Geoffrey Baker (Co-opted 4 June 2018)

**Parish Clerk and Responsible Financial Officer:** Penny Mutch.