

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It mu column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should be figures.

Name of smaller authority: Great Horkesley Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 2024

Prepared by (Name and Role): Teri Duckworth - Clerk/RFO

Date: xx/xx/xxx

	£	£
Balance per bank statements as at 31/3/24:		
Unity Trust Bank Current Account	4,028.5	
Unity Trust Bank Instant Access Savings	4,396.4	
CCLA Deposit Fund	72,319.9	
		80,744.7
Petty cash float (if applicable)		-
Less: any unrepresented cheques as at 31/3/24 (enter these as negative numbers)		-
Add: any un-banked cash as at 31/3/24		-
Net balances as at 31/3/24 (Box 8)		80,744.7