



GREAT HORKESLEY PARISH COUNCIL

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MINUTES

Minutes of the virtual meeting held on Zoom of Great Horkesley Parish Council

Held at 7:30pm on Wednesday 17 March 2021

Members Present: Councillors Mead (Chairman)
Arnold, Baker, Duckworth, Taverner, Wescomb-Cross.

Cllr Anne Brown: Essex County Councillor

3 Members of the Public

1. Chairman's Welcome and Announcements

The Chairman welcomed all members and the members of the public to the meeting.

2. Apologies and Reasons for Absence

It was agreed to receive the apology from Cllr Williams and on advice from the Chairman, the absence was approved.

3. Declarations of Interest

Cllr Duckworth declared an interest in Planning Application: 210471.

4. Public Open Forum

No Public Update.

5. Trinity School: Matters were discussed as shown below with Cllr Anne Brown Essex County Council Councillor:

Cllr Anne Brown stated that she had not been invited to the meeting held in 2019 to discuss the new Trinity School. Cllr Arnold stated he attended the meeting as a grandfather but had not been invited as a Councillor. There was no indication that places would be given to children from Great Horkesley and Boxted as there is not currently a catchment area for Trinity School and instead admissions are based on straight line distance. There was a ribbon of children in the area, from Tile House Lane in Great Horkesley up to the Suffolk border, that were not initially offered a place, though several children from Great Horkesley have since been offered a place or have otherwise been moved up the waiting list for Trinity School.

A parent enquired where children from Great Horkesley will be expected to go to school in the future and stated that it does not make sense that children from the village should have to travel miles past the Trinity school to get to their allocated school. Cllr Brown stated this would cost ECC money for the children to travel to, and attend, schools further away, and they have to pay for transport and out of county education fees for those attending East Bergholt High School in Suffolk, yet Trinity School is local to the surrounding villages.

The admission criteria were not discussed at the meeting held in 2019. For the academic year starting September 2021, the admissions process for Trinity School was different to all other secondary schools in Essex and a separate application was required directly to the school. This has meant that many children have been offered a place at another school via the usual application process, as well as a place at Trinity School via their own application process, and will need to accept one offer and reject the other. Once everyone has decided which offer they will be accepting, this may open up more places at Trinity School that will then be offered to those currently on the waiting list.

A parent questioned whether the problem will be magnified with further development in the village and other areas.

120 pupils will be admitted to Trinity School for the first year and pupils will be based at the Gilberd School until the new school is built.

Cllr Arnold informed the meeting that Cllr Gooding, the cabinet member, was very supportive on creating the new cycle lane from Great Horkesley to the Chesterwell development so that children can cycle to the school.

Cllr Anne Brown suggested a meeting with an officer from the School Organisation Service, including Cllr Arnold and Cllr Duckworth and parents whose children have been affected to attend. One parent in the village had been offered a place at a school in Coggeshall and is appealing the decision.

The Chairman stated that he would like the issues resolved before the 6 May 2021 when Cllr Anne Brown is standing down as an Essex County Councillor.

Trinity School is currently using the same admission policy as the Gilberd School as they are part of the same Academy Trust (The Alpha Trust).

Cllr Anne Brown stated that she is shocked that children in the villages in the far north of Colchester have been left out. Cllr Anne Brown had spoken to Kevin Wilbey 18 months ago regarding her concerns that parishes were being left out of education planning. At this point the school was due to open in 2021. There seems to be black holes in the areas from which children are offered places in Colchester schools.

A meeting is to be arranged by the Clerk before the end of March with an officer from the Essex School Organisation Service. Local parents, a Boxted Parish Councillor, Cllrs Arnold and Duckworth and Cllr Brown are also to attend the meeting.

6. Minutes of the last Meeting

It was agreed approve the minutes of the parish council meeting held on the 17 February 2021 as a true and accurate record.

7. Documents

- a. It was agreed to defer the decision on the Annual Risk Assessment 2020 – 2021 to the April meeting.
- b. It was agreed to defer the decision on the update and reformatting the Asset Register to the April meeting.
- c. It was agreed no updates were required for the Constitution.

8. Village Sign

The Chairman thanked Cllr Anne Brown for the Locality Budget Fund. The resident has ordered the village sign and the invoice has been sent to the parish council. The time for production is 10 weeks.

9. Village Hall Car Park

Councillor Arnold informed the meeting that he had chased up the payment of S106. The work to resurface the car park will be completed before the village hall reopens. The Clerk stated the parish council will pay for the work and Colchester Borough Council will reimburse the parish council with the S106 funds once the work is completed by Future Landscapes and on receipt of the paid invoice.

It was agreed the Clerk is empowered to let the contract for resurfacing the car park to Future Landscapes Ltd, drawing on reserves as necessary to pay for the work.

A resident has been using the car park to Personal Fitness Training.

Cllr Ewing stated that it was advantageous to have organised activity around the village hall while it is closed.

10. Financial Matters

- a. No payments have been made under the Clerk's delegated powers since the last meeting. It was agreed to note the payments and receipts as set out in [Appendix B](#).
- b. No payment of invoices in respect of goods or services not covered under delegated powers:
- c. It was agreed to note the Village hall financial payments and receipts as set out in [Appendix C](#) (available for download from the GHPC website).
- d. It was discussed and agreed that the Clerk is to obtain information on an additional bank account to hold funds over the amount of £85,000 which is covered by the Financial Services Compensation Scheme.
The Clerk advised the Chairman and Vice Chairman in advance of the meeting that funds held in the bank totalled £88,167.78, which is £3167.78, in excess of the covered amount.

11. Planning

- a. It was agreed not to make any comments in respect of applications still within the consultation periods as set out at [Appendix A](#)
- b. The three further applications lodged after the agenda has gone out, but prior to the meeting to inform the Clerk's response to be made under delegated powers.
No comments were made.

12. Flooding Update

- a. Cllr Arnold requested that a parish councillor took on the issue of flooding in the village. Cllr Arnold is to contact Cllr Ewing with the outline of the issues, this may include contacting Anglian Water and the Environmental Agency for assistance.

13. Highways

- a. The Chairman's letter to Essex County Council Highways was noted
Cllr Arnold asked Cllr Anne Brown if there was an update on the work that is required to be undertaken to widen the footway along the A134 Cllr Brown stated that staff had been very busy with flooding issues.

14. To receive Reports and updates from parish council members and officers of other authorities:

CBC Rural North: Cllr Arnold:

He has engaged with Neighbourhood services and request that the road started up the Attached to that a schedule is now in place and will clear the footways.
The Clerk informed the parish council that high bills from E-on had been received and required investigation as to the cause. The Chairman informed the meeting a clamp meter had been purchased to isolate the appliances to ascertain where the high electric consumption is being used. The Chairman is to attend the village hall with an electrician to complete the annual PAT Testing on the 19 March 21 The Chairman requested the Clerk is to source a Smart Meter for the village Hall so electric consumption can be monitored at source.

ECC Constable Division: Cllr Anne Brown

- a. Cllr Baker informed the meeting on the Barnfield Road/Brick Kiln Lane footpath. This could take up to July in which we will move up

15. **Clerk's Report** (Available to view and download on the GHPC Website)
16. **Village Warden's Report.** (Available to view and download on the GHPC Website)
17. **Future meetings and business.**
- a. It was agreed to confirm the date and time of the next parish council meeting as Wednesday 21 April 2021 starting at 7:30pm on Zoom.
 - b. It was agreed to confirm the date and time of the Annual Parish Council meeting as Wednesday 12 May 2021 starting at 7:30pm.
18. **It was agreed to make a resolution under the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public from the meeting, for reasons Of contract confidentiality in order to discuss the matters below:**
19. **Annual salary review**
Confidential Information.

Appendix A: Planning Applications

Application No:	Details	Consultation Expiry Date
<u>210464</u>	Ashlaburn, 14 Coach Road, Great Horkestone CO6 4AS Proposed side flat roof dormer and rear flat roof infill dormer	22/03/2021
<u>210471</u>	26 Keelers Way, Great Horkestone CO6 4EE First floor extension over the single storey section at the front elevation to create a larger 4th Bedroom with an en-suite and an en - suite bathroom on to the master bedroom. A single storey extension to the rear to accommodate a kitchen diner. Internal	24/03/2021
<u>Planning Applications Discussed Under Clerks Delegated Powers</u>		
<u>210602</u>	Knowles Barn, London Road, Great Horkestone Colchester CO6 4BU Erection of detached cart lodge and replacing existing greenhouse, and shed (amended designs to 191760 & 191761), and replacing further existing shed to south extended garden	02/04/21
<u>210603</u>	Listed Building Knowles Barn, London Road, Great Horkestone Colchester CO6 4BU Erection of detached cart lodge and replacing existing greenhouse, and shed (amended designs to 191760 & 191761), and replacing further existing shed to south extended garden	02/04/21
<u>210707</u>	America Cottage, Terrace Hall Chase, Great Horkestone, Colchester CO6 4HG Two storey side extension	06/04/21

Appendix B: Financial Payments & Receipts

Accounting Dates: 11 February 2021 – 8 March 2021				
ID	TO/FROM	DETAILS	REF:	PAYMENTS RECEIPTS
105	HP Instant Ink	Printing	DC	£9.99
106	RCCE	Parish Council Membership	Bacs	£72.60
107	HMRC	Tax & NI Contributions	Bacs	£567.67
108	Essex Pension Fund	Contributions	Bacs	£643.90
109	Argos	Mobile Phone Storage	DC	£5.99
110	Google Play	Email Storage	DC	£1.59
111	Zoom	Monthly Subscription	DC	£14.39
112	EE Ltd	Mobile Phone	Bacs	£18.37
113	Contractor	Village Warden	Bacs	£702.00
114	Clerk	Salary & Expenses	Bacs	Left Blank
115	Tea Afternoon Residents	Donation		£550.00
116	HP Instant Ink	Printing	DC	£9.99

Duly agreed at the parish council meeting held on the 28 April 2021

Chairman's signature.....