



GREAT HORKESLEY PARISH COUNCIL

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MINUTES

**Minutes of the virtual meeting held on Zoom of Great Horkesley Parish Council
Held at 7:30pm on Wednesday 28 April 2021
Members Present: Councillors Mead (Chairman)
Arnold, Duckworth, Ewing, Taverner, Wescomb-Cross & Williams**

1. Chairman's Welcome and Announcements

The Chairman welcomed all members to the meeting.
Cllr Mead expressed a thank you to Cllr Anne Brown for all the work and assistance over the years she had completed in the village.

The Chairman thanked Cllr Arnold who has been a Colchester Borough Councillor for 26 years and has helped numerous residents during this time with various issues, and initiated many improvements in the village.

2. Apologies and Reasons for Absence

An apology was received from Cllr Baker, and on advice from the Chairman, it was agreed to approve the absence which was considered acceptable.

3. Declarations of Interest

No declarations of interest, whether registered or not, in respect of any agenda item.

4. Public Open Forum Public Open Forum

No Members of the public present.

Cllrs Duckworth and Ewing joined the meeting.

5. Minutes of the last Meeting

It was agreed to insert the paragraph from Cllr Duckworth regarding the Trinity School report, in the minutes of the parish council meeting held on the 17 March 2021 were then agreed as a true and accurate record.

6. Trinity School

Cllr Arnold reported that he had a telephone discussion with the headteacher of the Gilbert School, who is executive head of both schools. She is happy to meet the group. A meeting is to be organised with a small number of parents. The interim headteacher of the Trinity School will also attend the meeting. The headteacher acknowledged that concerns identified by the group were well-founded but this did not mean that they could be resolved easily, if at all.

7. Documents

Members stated they had read through the risk assessment. It was agreed to approve the Annual Risk Assessment 2020-21.

8. Geantree

Cllr Arnold reported to the meeting that while delivering election leaflets to the property he had seen that a number of windows had been smashed. The Clerk had reported this issue to the Community Police team in April and was informed that patrols had been on-going.

Cllr Arnold informed the meeting that he had seen no evidence of drug taking nor of occupation by squatters.

Chairman reported the Village Warden had noticed a tree was leaning which is in the grounds of Geantrees and might fall across the A 134 footway.

9. Village Sign

The Chairman informed the meeting the sign was in production and would take approximately 10 weeks which would bring the completion time to June.

Cllr Taverner asked if there would be an event when the village sign is in situ and unveiled, the Chairman informed the meeting an event would be organised.

10. A134

The Chairman stated that the resurfacing caused a dust storm, a resident complained about the amount of dust from the resurfacing work to the Essex County Council.

The Chairman stated that the pot-hole filled with water outside the Tankerton Development still requires repair. The Clerk is to telephone Anglian Water.

It was stated that Essex County Council should have advised residents in advance of the work taking place so that windows and doors could be kept shut.

11. Financial Matters

a. No payments required authorisation as set out in **Appendix B** .

b. No payments of invoices have been made in respect of goods or services not covered under delegated powers:

c. It was agreed to note the Village hall financial payments and receipts as set out in **Appendix C** (available for download from the GHPC website).

d. It was agreed to authorise the Clerk to pay the deposit of £10,000 which is to be paid to Future Landscapes in advance of the resurfacing work which is starting on the 24 May 2021. The work shall take approximately eight days to complete.

e. The Clerk informed the meeting that as funds in the accounts is currently over the £85,000 which is covered by the bank's Financial Compensation Scheme, it would be prudent to open a new bank account to hold funds over the limit and move funds between accounts as required. The Chairman asked the Clerk to source information regarding the ease of opening an account with regards to signatories.

f. It was agreed to approve the 4th Quarter accounts and to note the Chairman has looked at the detail behind the accounts. The Chairman informed the meeting he had checked the accounts documentation and all balances were reconciled. The Clerk asked Councillors if they understood the accounts of which they stated that they did understand.

12. Planning

a. Planning applications were discussed It was agreed not to make any comments in respect of applications still within consultation periods as set out at **Appendix A**.

b. The parish council discussed the two applications that had been lodged after the agenda has gone out, but prior to the meeting, the Clerk listened to the discussion and decided to make no comment as the response, under delegated powers.

13. Parish Boundary

With reference to planning application 210618, Cllr Arnold showed the meeting a map from the application on which the boundary between the parishes of Great Horkelesley and Myland was marked. One house and most of a second house would be built in Great Horkelesley parish although the development of some 200 houses would be entirely south of the A12. The Borough wards, County divisions and Parliamentary constituencies were separated by the same boundary, so the anomaly would have a substantial impact for the future residents.

Cllr Arnold had spoken to Andrew Weavers (CBC) who had said that there are a number of boundary anomalies in the borough that need to be sorted out. The parish Council agreed to write to Colchester Borough Council and Myland Parish Council to request that the boundary should be moved to the line of the A12 as soon as practicable.

14. Highways

a. It was agreed after the elections have taken place, the newly elected Essex County Councillor will be invited to an informal meeting with parish councillors to discuss ongoing issues in the village that require attention.

15. From Cllr Arnold as a Colchester Borough Councillor

Section 2 of the Local Plan until 2033 is currently at the inquiry stage. The inspector's report should be published during the summer in the summer. In the preparation for the inquiry planning officers had obtained confirmation from the owners of the 13-house site next to the old village hall that they do intend to develop it, with access via School Lane.

The inspector's report will determine when the Borough Council would have to conduct its next 'call for sites' but he was hopeful that it would not be in the next five years, which should give plenty of time for a Neighbourhood Plan for Great Horkelesley to be produced.

A meeting of the Neighbourhood Plan Steering Group was held by Zoom on the 21 April 2021; he and Cllr Wescomb Cross had attended. The Group received a presentation from the RCCE about how to make a Plan. There will need to be widespread consultation throughout the village and at least one local referendum. The Housing Needs survey required by the parish council will be included.

A Housing needs survey is to be completed. While the completed Plan will not enable future development proposals to be resisted, it would give a measure of control over where it would take place and ensure that genuine benefits came to the village as a result.

The Chairman reported that part of the lightning conductor that has come down and is hanging down in the guttering. The Chairman attended the CCTV annual check it was found the camera is not working which covers the compound. The parish council have received a quotation for a replacement camera of £250 + VAT, obtaining further CCTV cameras would need to be looked at further.

Cllr Arnold reported he had attended a meeting in the past with the Clerk and Panther to have further cameras overlooking the car park on the lighting poles. Cllr Arnold suggested we look into grants available. Further information would need to be obtained regarding expanding the number of CCTV cameras.

Cllr Arnold had attended an Instagram Course with the EALC, he reported that presently Instagram is not for the parish council as there are not many activities going on in the village. In due course Instagram may be an option for the parish council.

The Chairman brought up the idea of a red telephone box in the village. Cllr Arnold stated it is a lovely idea, but we may have a problem with keeping it clean.

Cllr Wescomb-Cross is to approach the Yew Tree and the Half Butt Inn Managers to ask about having a defibrillator put outside their buildings, as it requires electricity for charging. Cllr Wescomb-Cross is to speak with Mr Bull the Headteacher of the Bishop William Ward School on the possible siting on the outside wall of the school.

16. Clerk's Report.

It was agreed to note the report (available for download on the GHPC website)

17. Village Warden's Report.

It was agreed to note the report (available for download on the GHPC website)

18. Future meetings and business.

Annual Parish Meeting

- a. The date of the Annual Parish Meeting was discussed as the parish council are waiting on the decision of a challenge in the High Court regarding legislation which would prevent parish Councils from holding meetings remotely from the 7 May 2021, as the Annual Parish meeting had been scheduled for Wednesday 12 May 2021, we are waiting on the decision as to whether we can proceed with holding the meeting remotely.

- b. It was confirmed the Annual Parish Council meeting is to be held on Wednesday 26 May 2021 starting at 7:30pm, depending on the outcome of the High Court Challenge it will be decided as to whether the meeting can be held remotely or will be held in person

Appendix A: Planning Applications

Application No:	Details	Consultation Expiry Date
210827	Westwood Home Farm, Westwood Home Farm, London Road, Great Horkesley CO6 4BS Adjustment to the location of the building footprint for a previously agreed planning application of erection of a new 5 bedrooms 2 storey single detached family house, with separate cart-lodge	29/04/21
210864	Woodhouse, Coach Road, Great Horkesley CO6 4BB Redesign of previous unbuilt approved scheme 072984. Demolition of existing outbuilding. Construction of new traditional style barn, with contemporary addition.	30/04/21
210939	14 Millers Close, Great Horkesley Colchester CO6 4HW Single Storey Front Extension	07/05/21
210573	P G Rix (Farms) Ltd, Lodge Farm, Boxted Road, Great Horkesley Colchester CO6 4AP Proposed agricultural steel portal framed grading building and re-location of existing gas tanks (Revised description)	10/05/21
210975	Hillside, Brick Kiln Lane, Great Horkesley Colchester CO6 4EU Two storey rear extension to match neighbours. Resubmission of 210018	12/05/21
	Planning Applications discussed for response under the Clerks Delegated Powers	
211035	The Cedars, The Causeway, Great Horkesley Colchester CO6 4AD Proposed Change of Use from Stables to Medical Clinic (class E) & Refurbishment of Structure. Clinic to be used as a private GP clinic and for other allied medical professionals like Physiotherapy. Existing vehicular access to be upgraded.	15/05/21
211068 211069 LISTED	New Barn House, School Lane, Great Horkesley Colchester CO6 4BL Demolition of an existing garage and erection of a cart lodge, garage, gym and home office.	19/05/21

Appendix B: Financial Payments & Receipts

Accounting Dates: 8 March 2021 – 16 April 2021				
ID	TO/FROM	DETAILS	REF:	PAYMENTS RECEIPTS
117	Barclays Bank	Interest		£1.52

118	HMRC	Tax & NI Contributions	Bacs	£567.67
119	Essex Pension Fund	Contributions	Bacs	£643.90
120	Zoom	Video Conferencing	CP	£14.39
121	EE Ltd	Mobile Phone	DD	£14.18
122	Colchester Borough Council	Parish Lights Electricity	Bacs	£156.31
123	HMRC	Tax & NI Contributions	Bacs	£567.67
124	Contractor	Village Warden/March	Bacs	£639.00
125	Essex Pension Fund	Contributions	Bacs	£643.90
126	Clerk	Salary & Expenses	Bacs	Left Blank
127	Colchester Borough Council	1 st Precept Payment		£18,891.50
128	HP Instant Ink	Printing	CP	£3.49
129	Google	Email Storage	CP	£1.59
130	VCS Websites Ltd	Hosting	Bacs	£67.50
131	Essex Association of Local Councils	Cllr Arnold Instagram Course	Bacs	£85.00
132	Dedham Vale AONB	Grant From GHPC	Bacs	£100.00
133	Essex Association of Local Councils	Affiliation Fee	Bacs	£434.46
134	National Association of Local Councils	Affiliation Fee	Bacs	£148.03
135	Parochial Church Council	Grant From GHPC	Bacs	£700.00

Duly signed by the Chairman at the Annual Parish Council meeting held on the 26 May 2021

Chairman's signature.....