



GREAT HORKELESLEY PARISH COUNCIL
MINUTES OF THE PERSONNEL COMMITTEE MEETING
HELD ON TUESDAY 17TH JUNE 2025
IN GREAT HORKELESLEY NEW VILLAGE HALL AT 7.15PM

Those present:

Cllr M Sudbery (Chairman)
Cllr P Tempest

Cllr A Banks
Cllr C Wescomb-Cross

Cllr S Jarvis

S25/01 Election of Chairman & Vice-Chairman

Cllr Banks nominated Cllr Sudbery and with there being no other nominations for the position, Cllr Sudbery was duly elected as Chairman of the Personnel Committee.

Cllr Banks nominated herself as Vice-Chairman and, with there being no other nominations for the position, Cllr Banks was duly elected as Vice-Chairman of the Personnel Committee.

S25/02 Apologies and Reasons for Absence

All members were present.

S25/03 Declaration of Interests

No member declared an interest with respect to any item of business on this agenda.

S25/04 Minutes of Previous Meeting

The minutes of the Personnel Committee Meeting held on 6th January 2025 were approved and signed as a true and accurate record.

S25/05 Next Meeting of the Personnel Committee

The next meeting of the Personnel Committee will be 14th October 2025.

S25/06 Exclusion of Press and Public

There were no members of the public present, so the resolution was not passed.

S25/07 Staff Contracts

It was noted that the Booking Manager has completed her probationary period.

It was unanimously agreed (proposed Cllr Sudbery) to continue with the Booking Manager's employment as per the signed contract.

The Chairman closed the meeting at 7.26pm.

These minutes are a true and accurate record of the meeting.

Signed

Date