



GREAT HORKELESLEY PARISH COUNCIL
MINUTES OF THE VILLAGE HALL COMMITTEE MEETING
HELD ON WEDNESDAY 13TH DECEMBER 2023
IN GREAT HORKELESLEY NEW VILLAGE HALL AT 7.15PM

Those present:

Cllr J Burns-Langton (Chairman)
Cllr C Arnold
Cllr A Banks
Cllr M Mead

V23/19 Chairman's Welcome

The Chairman welcomed everyone to the meeting.

V23/20 Apologies and Reasons for Absence

All members were present.

V23/21 Declaration of Interests

No member declared any interest in respect of any item of business on this agenda.

V23/22 Minutes of Previous Meeting

The minutes of the Village Hall Committee Meeting held on Wednesday 1st November 2023 were approved and signed as a true and accurate record.

V23/23 Servicing of Equipment & Upgrades

The Clerk reported that the hedge around the garden area had been replanted and the annual fire alarm service had been carried out. A couple of faults were found with the emergency lighting that need to be fixed.

The Clerk would look at putting together a set of instructions for the electronic items in the hall, to be sent out as a pdf to hirers with their booking confirmations and laminated and displayed in the cupboard in the main hall.

V23/24 Medium & Long Term Plans for the Village Hall

It was unanimously agreed (proposed Cllr Banks) to have a professional deep clean of the Village Hall carried out quarterly, and to recommend to the Finance Committee to add £900 to Village Hall Code 4300 (Cleaning) in the 2024/25 budget to cover this.

It was unanimously agreed (proposed Cllr Burns-Langton) to recommend to the Finance Committee that the following figures be added in the 2024/25 budget:

- £2,000 for the purchase of an external drinking fountain
- £1,845 for the purchase of new chairs for the main hall
- £2,000 to sort the cables sticking out of the ground near the Village Hall entrance and introduce more light between the entrance and the car park
- £80 for the purchase of a new mat for the lobby

It was also agreed (proposed Cllr Burns-Langton) to make the following changes to the medium- and long-term plans for the Village Hall:

- Replacing the tables in the main hall to be moved from medium to long term plans
- Add lighting the footpath around the Village Hall to long term plans
- Add extension of the Village Hall to long term plans

The Clerk will investigate getting surveys carried out to obtain quotes and information regarding increasing lighting in the car park, increasing the number of solar panels and introducing battery storage facilities.

V23/25 Income & Expenditure

It was unanimously agreed (proposed Cllr Arnold) to recommend to Full Council that letting rates should be reviewed (and preferably increased by a round figure) each year, to cover any increased expenditure that the Council cannot influence.

V23/26 Recommendations to Full Council

There were no further recommendations to Full Council in addition to that mentioned under item V23/25 above.

V23/27 Date of Next Meeting

The next meeting of the Village Hall Committee will be arranged for February or March 2024.