



GREAT HORKESLEY PARISH COUNCIL
MINUTES OF THE JUBILEE GREEN COMMITTEE MEETING
HELD ON TUESDAY 31ST JULY 2025
IN GREAT HORKESLEY NEW VILLAGE HALL AT 7.30PM

Those present:

Cllr P Tempest (Chairman)
Cllr C Arnold
Cllr S Jarvis
Cllr C Wescomb-Cross

J25/09 Chairman's Welcome

Cllr Tempest welcomed everyone to the meeting.

J25/10 Apologies and Reasons for Absence

Apologies were received and accepted from Cllr Burns-Langton.

J25/11 Declaration of Interests

No member declared an interest with respect to any item of business on this agenda.

J25/12 Jubilee Green Maintenance

Quotes for the maintenance of the Jubilee Green from Oaktree Land Services and Corporate Grounds Maintenance were considered and discussed at length. Members preferred the quote from Corporate Grounds Maintenance as they use an app to communicate a report after each job, they offer a one-year contract (as opposed to three years) and it is cheaper. Cllr Arnold reported that the Warden had shown an interest in the role of maintenance, and he had advised the Warden to get in touch with the Clerk. As there had been no further communication, this option was not considered.

Cllr Tempest had met Boxted Parish Clerk and had a useful discussion covering their maintenance, fencing and costs for Boxted's King George Playing Field. Every year, the zip wire line needs re-tensioning, but other than that it does not require any other maintenance.

It was unanimously agreed (proposed Cllr Tempest) to accept the quote from Corporate Grounds Maintenance. **It was further agreed** that the maintenance of hedges (cut and shape twice a year) be added to the contract.

Cllr Tempest will confirm the payment terms with Corporate Grounds Maintenance and clarify that St John's church car park is not being transferred to us and should be not included within the maintenance contract. Corporate Grounds Maintenance will be invited to join the next meeting in September or a separate meeting in due course.

The Clerk will create a short/medium/long term plan similar to that for the Village Hall, which will include CCTV (short term) and discussions around renting out the space (medium term).

J25/13 Playground

Various options for replacement of the climbing frame were considered. All members will bring specific ideas, including costs, to the September meeting for discussion.

J25/14 Insurance

Members discussed the questions received from Zurich insurance, in preparation for changing the Council's current insurance policy to include the Jubilee Green. Two questions require a list of items and replacement costs to be provided. Cllr Jarvis will contact David Carter at CCC to see if they have this information recorded.

J25/15 Recommendations to Full Council

It was unanimously agreed (proposed Cllr Arnold) to inform the Finance Committee of expected ongoing costs for the Jubilee Green, when they are known.

J25/16 Next Meeting

The next meeting of the Jubilee Green Committee will be Tuesday 9th September 2025 at 7.00pm.

These minutes are a true and accurate record of the meeting.

Signed
(Jubilee Green Committee Chairman)

Date