



GREAT HORKESLEY PARISH COUNCIL

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MINUTES

**Minutes of the virtual meeting held on Zoom of Great Horkesley Parish Council
Held at 7:30pm on Wednesday 17 February 2021
Members Present: Councillors Mead (Chairman)
Arnold, Baker, Duckworth, Taverner, Wescomb-Cross & Williams.
Public: Cllr Barber**

1. Chairman's Welcome and Announcements

The Chairman welcomed all members and Cllr Barber to the meeting.

2. Apologies and Reasons for Absence

All members present.

3. Declarations of Interest

Cllr Baker declared an interest in Item 8, but as this was for noting and no decision was being made by the parish council.

4. Public Open Forum Public Open Forum

A resident addressed the meeting as she felt that the members of the Tea Afternoons should have been consulted out of courtesy on the design whether it was a mono or a doubled sided sign, and also regarding the siting.

The Tea Afternoon members had saved £550 to be put towards the purchase of the village sign. This sum had taken awhile to collect as they charge £1.50 for a cup of tea and cake this is run to gather residents together and socialise once a month in the village hall. The resident understood the parish council had to be consulted regarding the siting of the sign and also that they will pay the VAT on the purchase which can then be claimed back. The resident who designed the sign originally had an excess of £3000 to be put towards the village sign or the village hall. The Tea Afternoon residents wanted to attend a parish council meeting in the hall, but meetings were stopped due to Covid-19. The resident suggested the ideal siting of the sign would be on the grass area on the right as your head into Tile House Lane. Cllr Arnold interjected and reported this was the original siting for the village sign but due to the accidents that had occurred at the mini roundabout it was felt a sign would add to the problem on site lines.

The Chairman answered that he had been contacted by the resident who designed the village sign and was liaising with the resident, he also thought that a committee had been set up where all the people who had an interest and had raised money for the sign had been kept up to date with progress and had also been consulted as to the design and the siting.

The Chairman reported that he will contact the resident organising the village sign.

5. Minutes of the last Meeting

It was agreed to approve the minutes of the parish council meeting held on the 20 January 2021 as a true and accurate record.

6. Village Sign

As the village sign had been discussed in Item 4. The Chairman reiterated that he will contact the resident who has designed the village sign and is organising the company to complete the order.

7. **Village Hall Car Park Resurfacing**

Councillor Arnold reported he contacted Colchester Borough Council to have the funds released which were originally going to be used for the Youth Shelter he was advised a deed had to be signed Mersea Homes requested the money back so they could send the funds directly to the parish council. The S106 monies balance due is £28,708.20. Mersea Homes have agreed to send the amount of £18,528.19 to the parish Council which leaves a balance shortfall of £2,263.61.

It was agreed to take the balance shortfall from the Village Hall Capital Fund.

8. **Guyon & Love Charity**

- a. Parish council members noted that the Guyon and Love Charity is now closing down, and the trustees have agreed to put the residual funds towards the All Saints, Church. Great Horkesley Restoration Fund.

9. **Financial Matters**

- a. It was agreed to note the payments authorised at the last meeting, those made under the Clerk's delegated powers since the last meeting and any receipts, as set out in **Appendix B**
- b. No invoices were paid in respect of goods or services not covered under delegated powers.
- c. It was agreed to note the Village hall financial payments and receipts as set out in **Appendix C** (available for download from the GHPC website).
- d. It was agreed to approve the 3rd Quarter Accounts covering the period of October 2020 – December 2020.
The Chairman reported to the meeting that he had checked the detail behind the accounts which included bank statements and the cashbook all reconciled.
The Chairman checks and signs the invoices monthly.

10. **Planning**

- a. It was agreed not to make any comments in respect of applications within the consultations as set out at **Appendix A**.
- b. No further planning consultations to discuss.

11. **Flooding**

- a. The Chairman reported that Holly Lane was flooded.
The Clerk had requested the village warden to check areas flooding in the village.

Cllr Arnold suggested that we should advertise in the village news and request that all Homeowners and landowners who have ditches on their property boundary keep the ditches clear, which would aid water running off the roads and footways.

The Clerk is to contact Anglian Water and request a site meeting with an engineer two parish councillors will also attend to show the areas where the property grounds have been flooded with sewerage, as the drains have become overwhelmed with rainfall.

12. **Highways**

- a. It was agreed to send the letter to the senior Highways Officer highlighting all the issues that have not been dealt with also including LHP bid works that have not been completed in the village.
Cllr Williams observed that the Tile House Lane roundabout as dangerous as the wait line is set so far back, and the hedge and plants have grown on the right side as you turn right onto the Causeway, and therefore the sightline is affected.

13. Reports and update received:
CBC Rural North: Cllrs **Arnold**

Cllr Arnold reported that the CBC Policy Panel had reviewed the operation of the Grounds Maintenance Contract, under which the Great Horkesley Jubilee Green is maintained. Their recommendation to Cabinet was that before the existing contract expires in three years' time Cabinet should formally investigate whether it would be advantageous to bring the work back 'in house'.

Cllr Duckworth reported that parents had complained about the opening of the Trinity Secondary School on the Chesterwell, Development has been delayed again, and has been put back to 2023. The Clerk is to contact the County Cabinet Officer to request information as to the reason why the opening date has been delayed.

14. Clerk's Report: (available for download from the GHPC website)

15. Village Warden's Report: (available for download from the GHPC website)

16. Future meetings and business.

- a. It was agreed the date and time of the next parish council meeting as Wednesday 17 March 2021 starting at 7:30pm to be held on Zoom.
- b. It was agreed to hold the Annual Parish meeting on Wednesday 2 June 2021.
- c. It was agreed to hold the Annual Parish Council meeting on Wednesday 19 May 2021.

Appendix A: Planning Applications

Application No:	Details	Consultation Expiry Date
210270	Claylands, Green Lane, Great Horkesley CO6 4HD Proposed Ground Floor fill in extension and upper storey extension	05/04/2021

Appendix B: Financial Payments & Receipts

Accounting Dates: 15 January 2021 – 29 January 2021				
ID	TO/FROM	DETAILS	REF:	PAYMENTS RECEIPTS
94	Essex Pension Fund	Contributions	Bacs	£643.90
95	Essex County Council	Cllr Anne Brown Locality Fund		£2056.00
96	Google	Email Storage	DC	£1.59
97	VCS Websites Ltd	Quarterly Host Invoice	Bacs	£67.50
98	Horkesley Village Fund Raisers	Annual Payment for Village News	Bacs	£153.60
99	Colchester	Parish Light Electricity	Bacs	£504.00

	Borough Council			
100	HMRC	NI & Tax Contributions	Bacs	£567.87
101	Zoom	Monthly Subscription	DC	£14.39
102	EE Ltd	Mobile Phone	Bacs	£14.18
103	Contractor	Village Warden	Bacs	£603.00
104	Clerk	Salary & Expenses	Bacs	Left Blank

Duly signed at the parish council meeting held on the 17 March 2021

Chairman's signature.....