



GREAT HORKESLEY PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD MONDAY 12TH DECEMBER 2022 IN THE NEW VILLAGE HALL MEETING ROOM AT 10.00AM

Those present:

Cllrs G Baker (Chairman)
C Arnold
M Mead
M Sudbery

F22/27 Chairman's Welcome

Cllr Baker welcomed everyone to the meeting.

F22/28 Apologies and Reasons for Absence

All members of the Finance Committee were present.

F22/29 Declarations of Interest

Cllr Baker declared an interest in respect of the grant application made by GHPCC.
Cllr Arnold and Cllr Baker declared that they are occasional drivers for the Care Network, however they are not a part of the management team.

F22/30 Minutes of Previous Meeting

The minutes of the Finance Committee meeting held on Tuesday 18th October 2022 were approved and signed as a true record.

F22/31 GHPC Grants to the Community

(a) Grant applications for financial support during the 2023/24 financial year had been received from five organisations and these were discussed in detail:

Horkesley Care Network	£200
Bishop William Ward School Association	Up to £4,500
Great Horkesley Guide Unit	£700
1 st Great Horkesley Scout Group	£150
Great Horkesley Parochial Church Council	£1,000

It was unanimously agreed (proposed Cllr Arnold, seconded Cllr Baker) that the request from Horkesley Care Network would not be awarded for the 2023/24 financial year, but if they come into financial difficulties during the year, they are encouraged to apply to the Council for an emergency grant.

Cllr Baker proposed that £1,250 should be given to the Bishop William Ward School Association. Cllr Arnold suggested an amendment to this proposal, and **it was unanimously agreed** that £1,250 would be budgeted for but (up to) this amount would only be awarded once the remaining £3,250 has been sourced from other organisations.

It was unanimously agreed (proposed Cllr Baker, seconded Cllr Sudbery) that Great Horkesley Guide Unit will be given assistance to look for cheaper alternatives to their current storage facility, and the £700 requested would be budgeted for but only awarded if still required for the 2023/24 financial year.

It was unanimously agreed (proposed Cllr Arnold, seconded Cllr Baker) to meet the request from the 1st Great Horkesley Scout Group in full.

Cllr Baker left the room and Cllr Arnold proceeded to Chair the meeting.

It was unanimously agreed (proposed Cllr Arnold, seconded Cllr Sudbery) that £700 will be awarded to the Great Horkesley Parochial Church Council for the 2023/24 financial year.

Cllr Baker returned to the room and continued to Chair the meeting.

Considering the above decisions, a total of £2,800 will be included in the 2023/24 budget for grants to village organisations (in accordance with the Local Government Act 1972, Section 137).

- (b) **It was unanimously agreed** to make a small amendment to the Grants to Benefit the Community Policy & Procedure.
‘Once the grants budget is exhausted, GHPC will only consider emergency requests for assistance’ will be replaced with ‘Once the grants budget is exhausted, GHPC will only consider emergency requests for assistance from community organisations where they would otherwise suffer an unrecoverable loss. The Grant Application Form will need to be completed and sent to the Clerk and will be discussed and decided by the Finance Committee at the earliest possible opportunity.’

F22/32 Capital Expenditure and 2023/24 Budget

It was suggested that members would carry out a thorough review of the Village Hall and consider any items that may need to be purchased or upgraded, including new tables and chairs, prior to discussion of the 2023/24 budget at the next finance committee meeting.

Cllr Arnold requested that the notice board to be replaced outside the primary school be put onto the agenda for the next council meeting, so it can be replaced before the May elections if possible.

Other items to be considered for the 2023/24 budget include a leaflet display rack for the Village Hall, a new laptop for the Clerk and the CCTV upgrade.

F22/33 Next Meeting of the Finance Committee

The next meeting of the Finance Committee will be Monday 9th January 2023 at 10am, to review the Third Quarter Accounts and consider the budget and precept for 2023/24 to recommend to Full Council for agreement.