



## GREAT HORKESLEY PARISH COUNCIL

[www.greathorkesley-pc.gov.uk](http://www.greathorkesley-pc.gov.uk)

### Minutes

**Minutes of the meeting of Great Horkesley Parish Council  
held at 7:45pm on Tuesday 19 March 2019  
Members Present: Councillors Arnold (Chairman)  
Baker, Harris, Mead & Rennie.**

#### **1. Chairman's Welcome and Announcements**

The Chairman welcomed members to the meeting.

#### **2. Apologies and Reasons for Absence**

All Councillors were present.

#### **3. Declarations of Interest**

No declarations of interest were made.

#### **4. Public Open Forum (Have Your say)**

No members of the public were present.

#### **5. Minutes of the last Meeting**

It was agreed to approve the minutes of the parish council meeting held on the 19 February 2019 as a true record. It was also agreed that the minutes of the Extraordinary Meeting held on the 6 March 2019 are to be considered for approval at the meeting on 16 April 2019.

#### **6. Annual Parish meeting**

There were no matters arising from the Annual Parish Meeting to be considered.

#### **7. Planning Applications**

It was agreed to make no comments in respect of applications set out at Appendix A

#### **8. Reports from members and officers of other authorities:**

Cllr Arnold reported that in his capacity as a borough councillor he would be tracking progress on the Manor planning application closely. He had been recommended to make contact with a Kris Radley, Essex Cycling Strategy Leader to promote the creation of the shared footway/cycleway to Mile End. He would be taking the opportunity of a forthcoming seminar in the Town Hall to do so.

## **9. Changes to GHPC Constitution**

It was agreed to update the Constitution as per the suggested amendments already circulated, principally to ensure that the Council's Standing Orders and Financial Regulations comply with the Contracts Regulations Act 2015.

## **10. The Parish Council Risk Assessment 2018/19**

The Risk Assessment was duly approved. It was noted that Councillor Harris will complete changes to the layout in the new Council municipal year.

## **11. Highways**

- a. It was agreed to put an advert in the Village news and to put out posters on the noticeboards and bus shelters with regards to filling the position of Village Warden
- b. The Chairman reported that there were currently two live Local Highways Panel requests. ECC officers had tried to close down the one that includes the A134/Boxted Road junction but this was resisted by the LHP Chairman Cllr Brown. There now been a serious accident at this site the cause of which was being investigated. The other LHP bid covered the double mini roundabouts; the Chairman believed there had been progress on this but the minutes of the latest LHP meeting were not yet published so he could not check.

## **12. Financial Matters**

- a. It was agreed to note payments authorised at the last meeting, those made under the Clerk's delegated powers since the last meeting and any receipts, all as set out in Appendix B.
- b. There had been no payment of invoices in respect of goods or services not covered under delegated powers;
- c. The cheques were duly signed for the refunds of the hall hire retainers falling due before the next meeting.
- d. It was agreed to use reserves to make up any shortfall in the 2018-19 Budget regarding salaries.
- e. The 2019-20 Budget as circulated with the meeting papers was duly adopted.

## **13. Rural policing initiatives.**

It was agreed to seek further information regarding the status of the rural policing initiative.

#### **14. Clerk's report.**

The LED light opposite the old Village Hall is not working because a cable has worked loose from the feed. On the advice of the usual contractor this has been reported to UK Power networks as he is not allowed to work on the live side of the equipment. It can take up to 25 working days for a repair to be completed.

The Clerk has cancelled the Anytime Calls that was on her landline which will bring a saving of £10 per month as there was due to be an increase of two pounds in April. All calls will now be made on the work mobile.

The Chairman and Councillor Baker cleared the rubbish that was in the village hall compound. The blue chairs that have been stored in a shed following repair have been loaned to All Saints Church.

The Clerk will be attending a Clerk's Forum to be held by Colchester Borough Council on the 4 April 2019.

#### **15. Parish Councillors' Reports.**

Cllr Harris reported that the NALC Conference which she had attended on behalf of GHPC had not covered matters which might be of relevance to smaller villages such as Great Horkesley. No other councillors had matters to report.

#### **16. Publicity**

It was agreed to post an advertisement for the village warden on the Great Horkesley and Boxted Community Facebook Page.

#### **17. Training**

No future training courses were identified for approval.

#### **18. Preparations for the forthcoming elections.**

It was agreed to put the posters regarding persons standing as Councillors in the elections onto the noticeboards and in the bus shelters. It was confirmed that information about standing for election and the role of parish councils had been put onto the website in January and had been referenced in the front of the January edition of the village news.

#### **19. Forthcoming meetings**

It was confirmed that Tuesday 16 April 2019, at 7:30pm in the Braeburn Room would be the date, time and place of the next meeting.

## Planning Applications

## Appendix A

Reference	Description	Consultation Expiry Date
<a href="#">190355</a>	High Oak, 43 Coach Road, Great Horkesley Colchester CO6 4AX Single storey rear extension	20/03/19
<a href="#">190521</a>	The Mullions, Nayland Road, Great Horkesley Colchester CO6 4HH Retrospective application for replacement of two no: steel weatherproof and steel containers in the rear garden for equipment ancillary to garden and residential needs	21/03/19
<a href="#">190567</a>	Land Adjacent Hospytts, The Causeway, Great Horkesley Colchester CO6 4AD Outline application for the erection of detached dwelling and garage	29/03/19

## Financial Payments & Receipts

## Appendix B

Account Dates: 14 February 2019 – 4 March 2019				
ID	TO/FROM	DETAILS	REF:	PAYMENTS & RECEIPTS
93	Viking	Stationery	Bacs	£48.02
94	Horkesley Village Fun Raisers	Village News Publication	2485	£150.00
95	Cllr Harris	EALC, NALC Travel & Paper	2486	£96.30
96	EE & T Mobile	Mobile Phone	Bacs	£26.20
97	A & J Lighting	Call Out Charge P/light OVH	Bacs	£78.00
98	HMRC	Contributions	Bacs	£221.17
99	Essex Pension Fund	Contributions	DD	£363.68
100	Clerk	Salary & Expenses	Bacs	Blank
101	Business Account	Interest		£31.04

Duly approved at the parish council meeting held on the 16 April 2019

Chairmans signature.....