

Welcome to Prospective Hirers of the New Village Hall

Welcome to this leaflet which aims to tell prospective hirers about the facilities available at the new village hall on the Village Green at Tile House Lane in Great Horkesley.

Facilities offered:

- A Main Hall 14.6mX8.3m which can hold about 100 people seated at tables and many more on a closely seated basis.
- A small meeting room 4.7m X 3.4m suitable to seat 8 people comfortably.
- A Kitchen and toilets.
- Crockery etc.
- Car Park (45 spaces + disabled and motor - cycle parking)
- Cycle Hoops
- Patio Area and Grounds.
- Free Wi - Fi
- Disabled Access.
- Beautiful Village Green setting.

The Perfect Venue For:

- Clubs
- Family Celebrations
- Business Meetings
- Dancing and Keep Fit (main hall only)
- Special Interest Groups
- An indoor base for outdoor events

What does it cost to hire?

Fees are reasonable with the Main Hall being from £14 per hour depending on the day of the week and whether you are a village resident entitled to preferential rates or deemed a commercial enterprise. The small meeting room can be hired from as little as £10 per hour.

Hire Fees (per Hour) in more detail here:

Villagers Hiring Main Hall:

Sat/Sun	Mon-Fri
£ 16.00	£ 14.00

Non-Villagers Hiring Main Hall:

Sat/Sun	Mon-Fri
£ 25.00	£ 24.00

(Commercial Hire Rate is £50 per hour)

Villagers Hiring Meeting Room:

One Rate	Sat/Sun	Mon-Fri
	£ 10.00	£ 10.00

Non-Villagers Hiring Meeting Room:

One Rate	Sat/Sun	Mon-Fri
	£ 12:00	£ 12.00

(Commercial Hire Rate is £25 per hour)

NB: Christmas Eve and New Year's Eve hire fees are Saturday Rates Plus 10% and the hire must be for a minimum of 6 hours.

How do I Book?

- Telephone **07827 911934** to check availability, find out further details and view the hall.
e-mail:
booking-manager@greathorkesley-pc.gov.uk
- Complete the booking form and pay the full amount due. Your booking will then be confirmed and a receipt for payment sent.

Are there any conditions

Yes a full set will be supplied. But in a Nutshell you are responsible for everything that goes on at the hall under your control.

Mainly we ask that you....

- Do not bring dogs into the building except assistance dogs.
- Leave the hall properly secured and in the clean condition you found it in.
- Consider "green" options for travelling to and from the hall.
- Do not block access for emergency vehicles by parking on the road.
- Remove all waste from the site and use electricity and water economically to help us to keep hire charges low.
- Respect our neighbours and keep noise levels to a reasonable level.
- Stick to the hours booked and in particular the permitted hours below:

09:00 – 23:00 Sun-Thurs

09:00 – 12 Midnight Fri & Sat

09:00 – 02:00 New Year's Eve

Please note our Premises Licence does not cover the sale of alcohol. We will be happy to advise you how on to apply for a licence along with any other aspect of your proposed hire.

How do I get there?

Bus:

No. 784 (Chambers, Colchester to Sudbury) and local bus No: 2 from North Station to Coach Road, Great Horkesley.

Taxi

Many companies operate from Colchester Town Centre including: (01206) Mini Cab Services: 544444; Hawaii Five 0: 543210; Five Sevens: 577777; PDQ Cars: 540540; Panther Cabs: 525525.

Coach Drop Off

There is a coach drop off in the car park

Walking/Cycling

Walking and cycling routes are provided on the map included within this leaflet. A map is also at the Village Hall. From the Coach Road bus stop continue northwards along the A134 where Tile House Lane is the next left turn off of a double roundabout on the Main A134 Colchester to Sudbury Road opposite Ivy Lodge Road. (A footpath alternative is immediately before the roundabout and the village hall can be seen from this point). Continue along Tile House Lane keeping the village green on your left. The Village Hall is in front of you and the car park entrance is on the left immediately after the right hand bend.

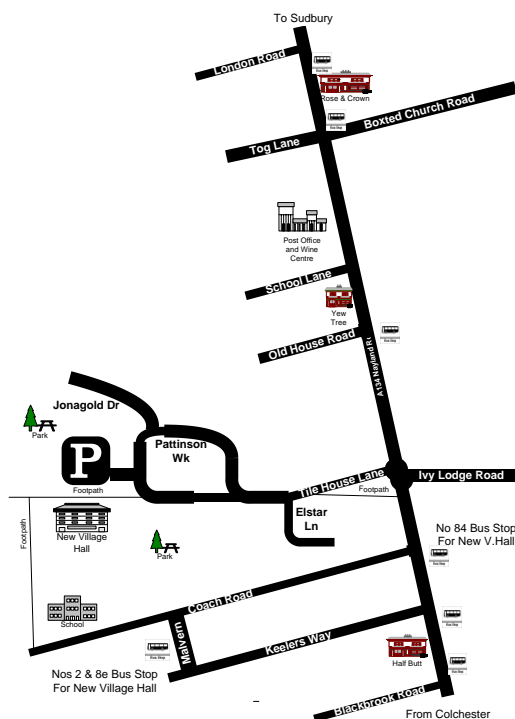
Alternatively, from the Malvern Way bus stop walk towards Coach Road, turn left and then right down the lane just past the school.

Post Code for Satellite Navigation:

CO6 4EA

**23 Tile House Lane
Great Horkelesley**

Walking routes from bus stops:



Information for Prospective Hirers

For enquiries and to make a booking contact Tina on:

07827 911934

or

Email:

booking-manager@greathorkelesley-pc.gov.uk

OR

Visit the New Village Hall pages on Great Horkelesley Parish Council's web site for more details:

Web: www.greathorkelesley-pc.gov.uk

Great Horkelesley Parish Council
Village Hall Committee

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